



Consulting and Training | Reach New Heights

Course Name

Effective Managerial Skills

Sector Name

Management And Leadership

Document Type

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Effective Managerial Skills

Course Introduction

We find in the business community people putting more focus on their specialized or technical skills rather than their personal skills. This affects communication, and thus team spirit, and hence the workflow quality will deteriorate. Understanding oneself and looking to develop the style of communication is the first step to success in the workplace. The work environment is made of people, and hence, to unite differences and create a successful outcome, the communication needs to be at its best. People need to listen to each other well, find the right communication channels, and choose the right wording for giving feedback to each other

How will this be presented?

Through dynamic lectures, case studies, and small group discussions, you will be exposed to the latest methods, techniques, and tools for improving your ability to communicate effectively.

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Effective Managerial Skills

Target Audience

- ✓ Newly Promoted Managers.
- ✓ Team Leaders.
- ✓ Aspiring Managers.
- ✓ First-Time Supervisors.
- ✓ Mid-Level Managers.
- ✓ Project Managers.
- ✓ Small Business Owners.
- ✓ Department Heads.

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Effective Managerial Skills

Learning Objectives

- ✓ Define 'management'
- ✓ Explain the Ethics & Social Responsibility of Management
- ✓ Manage business information
- ✓ Explore managerial decision making
- ✓ Define control processes (what, why, how)
- ✓ Master Organizational Strategy & how to create a sustainable, competitive advantage
- ✓ Foster innovation & change in the workplace
- ✓ Explore organizational design & structures
- ✓ Leverage organizational strategies to facilitate change
- ✓ Create structures & processes to manage teams
- ✓ Gain insight into organizational motivation & leadership
- ✓ Implement motivation & leadership strategies

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Effective Managerial Skills

Course Outline

✓ 01 Day One

Module One: Introduction to Management

- ✓ What is Management? And what do Managers do?

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Course Outline

✓ 02 Day Two

Module Two: Why does management matter?

- ✓ Ethics and Social Responsibility.

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Course Outline

✓ 03 Day Three

Module Three : Managing Strategy And Decisions

- ✓ Managing Information
- ✓ Decision-Making

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Course Outline

✓ **04 Day Four**

Module Four: Control

- ✓ Organizational Strategy

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Course Outline

✓ 05 Day Five

Module Five: Changing and Leaderships

- ✓ Innovation and Change
- ✓ Organizational Structures and Process
- ✓ Managing Teams
- ✓ Motivation and Leadership

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Effective Managerial Skills

Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Nov. 23, 2026	Nov. 27, 2026	5 days	4250.00 \$	UAE , Abu Dhabi
July 19, 2027	July 23, 2027	5 days	4250.00 \$	UAE , Dubai
Jan. 4, 2027	Jan. 8, 2027	5 days	4950.00 \$	England , London
June 20, 2027	June 24, 2027	5 days	4250.00 \$	KSA , Riyadh
Nov. 22, 2026	Nov. 26, 2026	5 days	2150.00 \$	Virtual , Online

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info@boostuae.com info@boostorg.com

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