



Consulting and Training | Reach New Heights

Course Name

Advanced Certificate in Procurement and Supply Operations (CIPS Part 2)

Sector Name

Procurement & Supply Chain Operations

Document Type

Generated by Boostlab

[Click Here To Visit Course](#)

ABU DHABI: +971 2 449 6000

ABU DHABI: +971 50 412 3294

DUBAI: +971 4 888 6787

KSA: +966 56 416 0617

EGYPT: +20 127 111 1770

Advanced Certificate in Procurement and Supply Operations (CIPS Part 2)

Course Introduction

The CIPS Level 2 Certificate in Procurement and Supply Operations is designed for those starting out in their purchasing and supply careers.

This **5-day** training program prepares candidates for all CIPS Level 2 modules, ensuring an understanding of key principles, tools, and practices needed to operate effectively in a procurement role.

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To Visit Course](#)



Advanced Certificate in Procurement and Supply Operations (CIPS Part 2)

Target Audience

- ✓ Aspiring Procurement Professionals
- ✓ Junior Buyers or Procurement Assistants
- ✓ Operational Staff in Supply Chain Functions
- ✓ Career Advancers
- ✓ Business or Technical Professionals

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To Visit Course](#)



Advanced Certificate in Procurement and Supply Operations (CIPS Part 2)

Learning Objectives

- ✓ Understand the role and scope of procurement and supply in various industries
- ✓ Identify and support key procurement operations, including sourcing and contracting
- ✓ Build productive stakeholder relationships within and outside the organization
- ✓ Use systems and technologies that support the procurement cycle
- ✓ Manage logistics, inventory, and expediting tasks effectively

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To Visit Course](#)



Advanced Certificate in Procurement and Supply Operations (CIPS Part 2)

Course Outline

✓ DAY 01

Introducing Procurement and Supply

- ✓ What does procurement and supply mean?
- ✓ The role of procurement in the organization
- ✓ Procurement cycle stages
- ✓ Internal and external stakeholders
- ✓ The impact of procurement on cost, quality, and delivery
- ✓ Ethics and responsibilities of procurement professionals
- ✓ Legal aspects of procurement
- ✓ Sourcing basics and supply chain awareness
- ✓ Introduction to sustainability in procurement

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To visit Course](#)



Advanced Certificate in Procurement and Supply Operations (CIPS Part 2)

Course Outline

✓ Day 02

Procurement and Supply Operations

- ✓ Requisition to pay (P2P) process
- ✓ Request for quotation (RFQ) and purchase orders
- ✓ Supplier selection basics
- ✓ Contracting and terms & conditions overview
- ✓ Managing deliveries and supplier performance
- ✓ Receiving goods, invoicing, and reconciliation
- ✓ Working with internal teams (finance, operations)
- ✓ Operational problem-solving
- ✓ Practical Application.

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To vist Course](#)



Advanced Certificate in Procurement and Supply Operations (CIPS Part 2)

Course Outline

✓ Day 03

Stakeholder Relationships:

- ✓ Who stakeholders are and their influence?
- ✓ Communication methods and channels
- ✓ Customer service principles in procurement
- ✓ Conflict resolution and listening skills
- ✓ Supporting cross-functional collaboration
- ✓ Trust and transparency in supplier relationships
- ✓ Internal and external customer needs
- ✓ Review of relationship case scenarios
- ✓ Practical Application.

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To vist Course](#)



Advanced Certificate in Procurement and Supply Operations (CIPS Part 2)

Course Outline

✓ Day 04

Systems Technology:

- ✓ Introduction to procurement-related systems
- ✓ Purchase-to-pay systems (P2P) and e-sourcing tools
- ✓ Role of ERP systems in the supply chain
- ✓ Benefits of automation and data accuracy
- ✓ Digital communication tools
- ✓ Handling data securely in procurement
- ✓ Simple KPIs and performance dashboards
- ✓ Technology trends in procurement

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To vist Course](#)



Advanced Certificate in Procurement and Supply Operations (CIPS Part 2)

Course Outline

✓ Day 05

Inventory, Logistics, and Expediting:

- ✓ Inventory basics: types, levels, and replenishment
- ✓ Logistics and warehousing principles
- ✓ Expediting and managing late deliveries
- ✓ Reducing waste and improving delivery performance
- ✓ Stock rotation and demand forecasting
- ✓ Role of expeditors in procurement
- ✓ Sustainability in logistics
- ✓ Sample test questions and CIPS exam strategy

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To vist Course](#)



Advanced Certificate in Procurement and Supply Operations (CIPS Part 2)

Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Oct. 26, 2026	Oct. 30, 2026	5 days	4250.00 \$	UAE , Dubai
Jan. 18, 2027	Jan. 22, 2027	5 days	4950.00 \$	Spain , Madrid
July 19, 2027	July 23, 2027	5 days	4250.00 \$	UAE , Abu Dhabi
Sept. 21, 2026	Sept. 25, 2026	5 days	4250.00 \$	UAE , Dubai

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To vist Course](#)

info@boostuae.com info@boostorg.com

Generated by BoostLab •

