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Course Name

Integrated Planning and Performance Management

Sector Name

Management And Leadership

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Integrated Planning and Performance Management

Course Introduction

In today’s dynamic organizational landscape, effective planning and performance management are essential for aligning departmental goals with the organization’s overall strategy. This comprehensive program is designed for professionals working in Planning & Performance departments who are responsible for budgeting, expenditure monitoring, business planning cycles, and workforce coordination. The course equips participants with the tools and techniques required to efficiently manage financial and human resources, report on key metrics, and drive strategic execution.

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Integrated Planning and Performance Management

Target Audience

✓ Planning & Performance Managers

✓ Financial and Budget Analysts

✓ Business Planning Officers

✓ Workforce Planners and HR Coordinators

✓ Strategy and Execution Teams

✓ Mid-level to Senior Managers

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Learning Objectives

- ✓ Understand the strategic role of planning and performance management in organizational success.
- ✓ Monitor, analyze, and report on departmental budgets and expenditures.
- ✓ Prepare and manage the business plan cycle, including mid-year and year-end reviews.
- ✓ Summarize and present monthly financial and performance data effectively.
- ✓ Coordinate internal manpower movement and workforce planning.
- ✓ Use practical tools and templates to support informed decision-making.
- ✓ Align departmental plans with corporate objectives and KPIs.

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Integrated Planning and Performance Management

Course Outline

✓ DAY 01

Foundations of Planning and Performance

- ✓ Introduction to Strategic and Operational Planning
- ✓ Performance Management Cycle
- ✓ Role of the Planning Function in Organizations
- ✓ Linking Goals, Initiatives, and KPIs

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Integrated Planning and Performance Management

Course Outline

✓ Day 02

Budgeting and Financial Oversight

- ✓ Budget Preparation Process
- ✓ Budget Monitoring: Overruns and Underruns
- ✓ Monthly Expenditure Summary and Reporting
- ✓ Financial Forecasting and Cost Control

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Course Outline

✓ Day 03

Business Planning and Reporting Cycles

- ✓ Business Plan Cycle Framework
- ✓ Mid-Year and End-of-Year Performance Reviews
- ✓ Tools for Monitoring and Reporting (Dashboards and Scorecards)
- ✓ Data-Driven Decision Making

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Course Outline

✓ Day 04

Workforce Planning and Movement

- ✓ Workforce Planning Strategies
- ✓ Managing Internal Transfers and Movements
- ✓ HR Analytics in Resource Allocation
- ✓ Forecasting Staffing Needs

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Integrated Planning and Performance Management

Course Outline

✓ Day 04

Tools, Templates, and Case Studies

- ✓ Using Excel for Financial and Performance Analysis
- ✓ Templates for Monthly and Annual Reporting
- ✓ Case Studies from Government and Corporate Sectors
- ✓ Final Group Project: Building a Departmental Plan

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Nov. 30, 2026	Dec. 4, 2026	5 days	4250.00 $	UAE , Abu Dhabi
Jan. 11, 2027	Jan. 15, 2027	5 days	4250.00 $	UAE , Dubai
Aug. 16, 2027	Aug. 20, 2027	5 days	4950.00 $	Italy , Milan
April 11, 2027	April 15, 2027	5 days	4250.00 $	KSA , Riyadh

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