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Course Name

PMI® Project Management Office Certified Professional (PMI-PMOCP)™

Sector Name

Project & Contract Management

Document Type

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PMI® Project Management Office Certified Professional (PMI-PMOCP)™

Course Introduction

The PMI-PMOCP™ certification validates the knowledge and capabilities required to design, lead, and evolve high-performing PMOs in today's dynamic environment.

This training program prepares participants for the PMI-PMOCP™ credential by delivering comprehensive, practical, and strategic knowledge about PMO design, governance, portfolio alignment, and continuous improvement.

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Target Audience

- ✓ PMO leaders and managers
- ✓ Portfolio, program, and project managers
- ✓ Strategic planning and transformation professionals
- ✓ Project management consultants
- ✓ Senior project team members preparing for PMI-PMOCP™
- ✓ Anyone tasked with building or improving PMO capabilities

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Learning Objectives

- ✓ Understand the PMO's role within different organizational structures.
- ✓ Design and implement PMO frameworks aligned with strategic objectives.
- ✓ Differentiate between various PMO types and maturity levels.
- ✓ Define and monitor PMO governance, KPIs, and performance metrics.
- ✓ Integrate portfolio, program, and project management under the PMO.
- ✓ Apply agile, hybrid, and traditional PMO models effectively.
- ✓ Develop change management and stakeholder engagement strategies.
- ✓ Create scalable knowledge management and project support systems.
- ✓ Evaluate and improve PMO performance through maturity models.
- ✓ Prepare confidently for the PMI-PMOCP™ exam.

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Course Outline

✓ DAY 01

PMO Fundamentals and Strategic Role

- ✓ Definition and evolution of the PMO
- ✓ Strategic importance of PMOs in modern organizations
- ✓ PMO functions: from reporting to strategic alignment
- ✓ Key PMO roles and responsibilities
- ✓ PMO lifecycle and value delivery
- ✓ Overview of PMI-PMOCP™ certification domains

PMO Types, Structures, and Maturity Models

- ✓ Types of PMOs: Supportive, Controlling, Directive
- ✓ Enterprise PMO (EPMO) vs. departmental PMO
- ✓ PMO organizational placement and reporting lines
- ✓ PMO maturity models (OPM3, CMMI, P3M3)
- ✓ Criteria for evaluating PMO effectiveness
- ✓ Developing a PMO evolution roadmap

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Course Outline

✓ Day 02

Establishing a New PMO

- ✓ Assessing the need for a PMO
- ✓ Securing executive sponsorship
- ✓ Creating a PMO charter and governance framework
- ✓ Resource planning and PMO team structure
- ✓ Tool selection and process standardization
- ✓ Stakeholder engagement and communication strategy

Portfolio, Program, and Project Integration

- ✓ Differences between portfolio, program, and project management
- ✓ PMO's role in strategic portfolio management
- ✓ Aligning project selection with strategic goals
- ✓ Managing interdependencies and resource conflicts
- ✓ Establishing stage gates and decision criteria
- ✓ Integrating reporting and performance dashboards

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Course Outline

✓ Day 03

Governance and Performance Management

- ✓ PMO governance frameworks and operating models
- ✓ Defining KPIs and performance indicators
- ✓ Risk management and escalation processes
- ✓ Project health checks and audit protocols
- ✓ Reporting to leadership and steering committees
- ✓ Enforcing compliance without bureaucracy

Agile, Hybrid, and Adaptive PMOs

- ✓ Introduction to agile and hybrid PMO models
- ✓ Agile PMO vs. traditional PMO—key differences
- ✓ Supporting agile teams within a structured governance model
- ✓ Metrics and KPIs for agile portfolios
- ✓ Scaling frameworks (SAFe, Disciplined Agile)
- ✓ Case studies of adaptive PMOs

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Course Outline

✓ Day 04

Knowledge Management and Tools

- ✓ PMO's role in knowledge capture and reuse
- ✓ Setting up project repositories and best practices libraries
- ✓ Reporting tools and PMIS (Project Management Information Systems)
- ✓ Collaboration platforms and dashboards
- ✓ Promoting organizational learning through the PMO

Change Management and Stakeholder Engagement

- ✓ Managing organizational resistance to the PMO
- ✓ Identifying and analyzing key stakeholders
- ✓ Communication planning and change narratives
- ✓ Building credibility and trust for the PMO
- ✓ Conflict resolution and influence strategies
- ✓ Role-playing stakeholder engagement scenarios

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Course Outline

✓ **Day 05**

PMO Value Delivery and Continuous Improvement

- ✓ Measuring PMO ROI and value contribution
- ✓ Building adaptive strategies for evolving business needs
- ✓ Establishing feedback and continuous improvement loops
- ✓ Benchmarking and external PMO comparison
- ✓ Sunset/restart decisions for PMOs
- ✓ Creating a transformation-ready PMO

Exam Readiness and Certification Planning

- ✓ Overview of PMI-PMOCP™ exam structure and blueprint
- ✓ Key knowledge areas and expected competencies
- ✓ Tips for mastering scenario-based questions
- ✓ Study resources and mock test strategies

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Dec. 7, 2026	Dec. 11, 2026	5 days	4950.00 \$	Spain , Madrid
Oct. 25, 2026	Oct. 29, 2026	5 days	4250.00 \$	KSA , Riyadh
Jan. 18, 2027	Jan. 22, 2027	5 days	4250.00 \$	UAE , Dubai
July 12, 2027	July 16, 2027	5 days	4250.00 \$	UAE , Abu Dhabi

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