



Consulting and Training | Reach New Heights

Course Name

Navigating Delegation of Authority in Corporate Governance

Sector Name

Audit, Risk and Governance

Document Type

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Navigating Delegation of Authority in Corporate Governance

Course Introduction

Delegation of Authority (DoA) is a critical governance mechanism that defines how decision-making powers are distributed within an organization. Clear and well-structured delegation frameworks enable organizations to operate efficiently, maintain accountability, manage risk, and ensure that decisions are taken at the appropriate level. Poorly designed or poorly understood delegation structures, on the other hand, can lead to control breakdowns, unauthorized decisions, delays, and governance failures.

To support effective understanding and application of delegation frameworks, **BOOST** has developed the **Navigating Delegation of Authority in Corporate Governance** course as a structured introduction to the principles, purpose, and practical application of delegation of authority within corporate governance frameworks. The program is designed for professionals who interact with authority matrices, approval limits, and governance structures but require a clearer understanding of how these mechanisms function and why they are essential.

The course focuses on explaining how delegation of authority supports governance, risk management, internal control, and operational effectiveness. Participants explore how authority is

assigned, documented, communicated, and monitored, and how delegation frameworks align with organizational structure, roles, and accountability. Emphasis is placed on understanding boundaries, escalation mechanisms, and the consequences of exceeding delegated authority.

Through practical explanations, real-world examples, and guided discussions, participants develop the confidence to apply delegation principles correctly, comply with governance requirements, and contribute to transparent and accountable decision-making within their organizations.

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Target Audience

- ✓ Managers and supervisors
- ✓ Finance, procurement, and operations staff
- ✓ Governance, compliance, and risk professionals
- ✓ Internal audit and control staff
- ✓ Policy and procedure owners
- ✓ Project managers and coordinators
- ✓ Public and private sector employees involved in approval processes

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Navigating Delegation of Authority in Corporate Governance

Learning Objectives

- ✓ Understand the purpose and importance of delegation of authority in corporate governance
- ✓ Explain key governance and accountability concepts related to decision-making
- ✓ Understand how delegation of authority frameworks are structured
- ✓ Identify roles, responsibilities, and approval limits within delegation matrices
- ✓ Recognize risks associated with unclear or ineffective delegation
- ✓ Apply delegation rules appropriately in daily operations
- ✓ Understand escalation, exception, and override mechanisms
- ✓ Support governance, compliance, and internal control objectives

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Navigating Delegation of Authority in Corporate Governance

Course Outline

✓ DAY 01

Corporate Governance and Delegation of Authority Fundamentals

- ✓ Introduction to corporate governance principles
- ✓ Role of governance in organizational accountability
- ✓ What is delegation of authority and why it matters
- ✓ Delegation versus empowerment
- ✓ Consequences of weak or unclear delegation
- ✓ Overview of decision-making structures

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Course Outline

✓ Day 02

Designing and Understanding Delegation Frameworks

- ✓ Components of a delegation of authority framework
- ✓ Authority levels and approval thresholds
- ✓ Financial and non-financial delegation
- ✓ Alignment with organizational structure and roles
- ✓ Segregation of duties and internal controls
- ✓ Common delegation framework challenges

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Navigating Delegation of Authority in Corporate Governance

Course Outline

✓ Day 03

Applying Delegation of Authority in Practice

- ✓ Interpreting delegation of authority matrices
- ✓ Applying approval limits correctly
- ✓ Day-to-day decision-making scenarios
- ✓ Escalation and exception handling
- ✓ Documentation and record-keeping
- ✓ Managing cross-functional approvals

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Navigating Delegation of Authority in Corporate Governance

Course Outline

✓ Day 04

Risk, Compliance, and Control Considerations

- ✓ Risks associated with delegated authority
- ✓ Preventing unauthorized or excessive approvals
- ✓ Monitoring compliance with delegation rules
- ✓ Role of internal controls and audits
- ✓ Handling breaches of delegated authority
- ✓ Accountability and corrective actions

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Course Outline

✓ Day 05

Reviewing, Communicating, and Improving Delegation Systems

- ✓ Reviewing and updating delegation frameworks
- ✓ Responding to organizational and regulatory changes
- ✓ Communicating delegation rules effectively
- ✓ Training and awareness for authority holders
- ✓ Best practices for effective delegation
- ✓ Case discussion and practical application
- ✓ Course review, reflection, and action planning

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
June 22, 2026	June 26, 2026	5 days	4250.00 \$	UAE , Dubai
Sept. 21, 2026	Sept. 25, 2026	5 days	4250.00 \$	UAE , Abu Dhabi
Dec. 21, 2026	Dec. 25, 2026	5 days	4250.00 \$	UAE , Abu Dhabi
March 15, 2027	March 19, 2027	5 days	4250.00 \$	UAE , Dubai

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