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Course Name

Facility Management Professional

Sector Name

Administration and Office Efficiency

Sector Name

Procurement & Supply Chain Operations

Document Type

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Facility Management Professional

Course Introduction

Facility Management has become a strategic discipline that enables organizations to maintain safe, efficient, and high-performing workplaces while supporting business continuity, operational excellence, and employee well-being. Today's Facility Management professionals are expected to manage physical assets, coordinate maintenance activities, oversee workplace services, optimize space utilization, ensure regulatory compliance, and leverage technology to improve operational performance. A professional approach to facility management helps organizations maximize the value of their infrastructure, reduce operating costs, enhance service quality, and create sustainable work environments.

Designed by **Boost Consulting & Training**, this comprehensive program equips participants with the knowledge, practical methodologies, and international best practices required to perform effectively as Facility Management professionals. Participants will learn how to strategically plan facility operations, coordinate workplace services, manage maintenance and assets, improve operational performance, strengthen governance, and develop sustainable facility management practices that align with organizational objectives.



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Facility Management Professional

Target Audience

- ✓ Facility Managers and Supervisors
- ✓ Facilities Coordinators
- ✓ General Services Professionals
- ✓ Operations and Maintenance Managers
- ✓ Workplace and Building Management Professionals
- ✓ Professionals seeking to enhance their Facility Management capabilities

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Learning Objectives

- ✓ Understand the principles and professional practices of modern Facility Management.
- ✓ Develop effective facility management plans aligned with organizational objectives.
- ✓ Optimize facility operations, workplace services, and asset utilization.
- ✓ Apply best practices in maintenance management and contractor coordination.
- ✓ Measure facility performance and implement continuous improvement initiatives.
- ✓ Strengthen governance, compliance, sustainability, and risk management within facility operations.

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Course Outline

✓ Day 01

Foundations of Professional Facility Management

Facility Management Fundamentals

- ✓ Principles and scope of Facility Management
- ✓ Strategic role of facilities in organizational performance
- ✓ Facility Management standards and best practices

Workplace and Asset Fundamentals

- ✓ Facility lifecycle management
- ✓ Workplace support services
- ✓ Asset coordination and utilization

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Course Outline

✓ Day 02

Facility Planning and Service Design

Strategic Facility Planning

- ✓ Assessing facility requirements
- ✓ Space planning and workplace optimization
- ✓ Resource and capacity planning

Service Design and Operational Planning

- ✓ Developing facility operating procedures
- ✓ Designing integrated workplace services
- ✓ Planning maintenance and support activities

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Course Outline

✓ Day 03

Facility Operations and Maintenance

Managing Daily Facility Operations

- ✓ Coordinating building operations and workplace services
- ✓ Managing contractors and service providers
- ✓ Ensuring business continuity and operational readiness

Maintenance and Asset Management

- ✓ Preventive and corrective maintenance planning
- ✓ Asset performance optimization
- ✓ Maintenance scheduling and resource coordination

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Course Outline

✓ Day 04

Performance Management and Continuous Improvement

Measuring Facility Performance

- ✓ Facility performance indicators
- ✓ Monitoring operational efficiency and service quality
- ✓ Reporting operational performance

Continuous Improvement

- ✓ Improving facility operations and service delivery
- ✓ Managing operational risks
- ✓ Driving sustainability and workplace efficiency

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Course Outline

✓ Day 05

Governance, Innovation & Future Facility Management

Facility Governance and Compliance

- ✓ Governance frameworks for Facility Management
- ✓ Compliance, safety, and operational risk management
- ✓ Supporting organizational resilience through effective governance

Future of Facility Management

- ✓ Smart buildings and intelligent workplace technologies
- ✓ Artificial Intelligence and digital Facility Management solutions
- ✓ Developing a long-term roadmap for professional Facility Management excellence

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Feb. 1, 2027	Feb. 5, 2027	5 days	4250.00 \$	UAE , Abu Dhabi
April 19, 2027	April 23, 2027	5 days	2150.00 \$	Virtual , Online
July 12, 2027	July 16, 2027	5 days	4950.00 \$	England , London
Oct. 18, 2027	Oct. 22, 2027	5 days	4250.00 \$	UAE , Dubai
Nov. 2, 2026	Nov. 6, 2026	5 days	4250.00 \$	UAE , Abu Dhabi

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