

Course Name

Data Management - Mid Level

Sector Name

Information Technology

Document Type

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Course Introduction

As organizations rely more heavily on data, the challenge shifts from collecting data to managing it effectively. Poor data management leads to unreliable reports, weak decisions, compliance risks, and operational inefficiencies—even when advanced systems are in place.

Developed by **Boost**, this course presents data management as a business and operational discipline, not an IT function. The program equips participants with practical frameworks to ensure data quality, ownership, consistency, availability, and compliance across everyday operations—without requiring technical expertise.

Boost's Data Management - Mid Level course enables professionals to manage data responsibly and turn it into a reliable organizational asset.

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Target Audience

- ✓ Mid-level professionals
- ✓ Data owners and process owners
- ✓ Operations and business analysts
- ✓ Supervisors and coordinators
- ✓ Professionals responsible for reports and data quality

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Learning Objectives

- ✓ Understand the purpose and value of effective data management
- ✓ Apply core data management principles in daily operations
- ✓ Improve data quality, consistency, and reliability
- ✓ Define data ownership, roles, and responsibilities
- ✓ Support data governance and compliance requirements
- ✓ Reduce data-related operational and decision risks

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Course Outline

✓ DAY 01

Understanding Data Management

Module 1: What Data Management Really Means

- ✓ Data management vs. data analysis
- ✓ Why data issues persist in organizations
- ✓ Business impact of poor data management

Module 2: Data as an Organizational Asset

- ✓ Data value and lifecycle
- ✓ Treating data like any other asset
- ✓ Balancing accessibility and control

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Course Outline

✓ Day 02

Data Quality and Reliability

Module 3: Core Data Quality Dimensions

- ✓ Accuracy, completeness, consistency, timeliness
- ✓ Common sources of data quality issues
- ✓ Identifying quality gaps

Module 4: Improving Data Quality in Practice

- ✓ Preventing errors at the source
- ✓ Standardization and validation practices
- ✓ Continuous quality monitoring

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✓ Day 03

Data Ownership and Governance

Module 5: Data Ownership and Accountability

- ✓ Roles: data owner, data user, data steward
- ✓ Responsibility vs. access
- ✓ Escalation and issue resolution

Module 6: Data Governance Basics

- ✓ Policies, standards, and controls
- ✓ Aligning governance with business needs
- ✓ Avoiding over-governance

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Course Outline

✓ Day 04

Managing Data Across Processes

Module 7: Data Flow Across Systems and Processes

- ✓ Data handoffs and dependencies
- ✓ Integration challenges
- ✓ Preventing duplication and inconsistency

Module 8: Managing Data Changes

- ✓ Handling updates and corrections
- ✓ Version control and documentation
- ✓ Managing change impact

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✓ Day 05

Risk, Compliance, and Continuous Improvement

Module 9: Data Risk and Compliance Awareness

- ✓ Regulatory and internal requirements
- ✓ Managing sensitive and regulated data
- ✓ Reducing exposure and risk

Module 10: Sustaining Effective Data Management

- ✓ Continuous improvement mindset
- ✓ Measuring data management performance
- ✓ Embedding data discipline into daily work

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Feb. 1, 2027	Feb. 5, 2027	5 days	4950.00 \$	Netherlands , Amsterdam
June 6, 2027	June 10, 2027	5 days	4250.00 \$	KSA , Dammam
Sept. 7, 2026	Sept. 11, 2026	5 days	4250.00 \$	UAE , Dubai
Dec. 21, 2026	Dec. 25, 2026	5 days	2150.00 \$	Virtual , Online

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