Consulting and Training | Reach New Heights

Course Name

Legal Compliance Training for HR Professionals

Sector Name

Legal and Corporate Law

Document Type

Generated by Boostlab

Click Here To Visit Course

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

Consulting and Training | Reach New Heights

Legal Compliance Training for HR Professionals

Course Introduction

Human Resources functions operate at the intersection of people management, organizational policy, and legal compliance. HR professionals are often the first line of defense against legal risks related to employment, workplace conduct, contracts, and regulatory obligations. However, compliance failures frequently occur due to lack of practical legal awareness rather than intentional misconduct.

Developed by **Boost,** this course is designed specifically for HR professionals who need to understand legal compliance without becoming legal experts. The program focuses on how laws and regulations affect HR decisions, processes, and daily practices, enabling HR teams to operate confidently, minimize risk, and support organizational compliance.

Boost's Legal Compliance Training for HR Professionals – Intermediate course equips HR practitioners with the legal awareness and compliance mindset required to protect both employees and the organization.

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

Click Here To Visit Course

BOOST
Consulting and Training | Reach New Heights

Legal Compliance Training for HR Professionals

Target Audience

- ✓ HR professionals and HR business partners
- ✓ Recruitment, employee relations, and payroll teams
- ✓ HR supervisors and managers
- ✓ Professionals responsible for HR policies and procedures
- ✓ HR practitioners interacting with legal or compliance departments

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

Click Here To Visit Course

BOOST
Consulting and Training | Reach New Heights

Legal Compliance Training for HR Professionals

Learning Objectives

✓ Understand key legal compliance principles affecting HR practices
✓ Identify legal risks within HR policies and processes
✓ Apply compliance requirements in daily HR decision-making
✓ Support fair, consistent, and legally sound HR practices
✓ Reduce exposure to employment-related disputes and violations
✓ Strengthening collaboration with legal and compliance functions

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

Click Here To Visit Course

BOOST

Legal Compliance Training for HR Professionals

Course Outline

✓ DAY 01

Legal Compliance Foundations for HR

Module 1: Understanding Legal Compliance in HR

- ✓ What compliance means in HR context
- ✓ HR's role in legal risk prevention
- ✓ Common compliance failures in HR

Module 2: HR Laws and Regulatory Landscape

- ✓ Sources of employment-related laws
- ✓ Regulatory bodies and enforcement
- ✓ Keeping HR practices legally up to date

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

Click Here To vist Course

BOOST
Consulting and Training | Reach New Heights

Legal Compliance Training for HR Professionals

Course Outline

✓ Day 02

Employment Relationships and Legal Obligations

Module 3: Employment Contracts and HR Compliance

- ✓ Contract types and legal implications
- ✓ HR responsibilities in contract management
- ✓ Managing amendments and renewals

Module 4: Employee Rights and Employer Duties

- ✓ Working hours, compensation, and benefits
- ✓ Leave, termination, and disciplinary actions
- ✓ Fair treatment and consistency

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

Click Here To vist Course

BOOST
Consulting and Training | Reach New Heights

Legal Compliance Training for HR Professionals

Course Outline

✓ Day 03

Workplace Compliance and Conduct

Module 5: Workplace Policies and Legal Alignment

- ✓ Code of conduct and internal policies
- ✓ Aligning policies with legal requirements
- ✓ Policy enforcement challenges

Module 6: Handling Workplace Issues Legally

- ✓ Complaints, grievances, and investigations
- ✓ Confidentiality and documentation
- ✓ Avoiding retaliation and escalation risks

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

Click Here To vist Course

Consulting and Training | Reach New Heights

Legal Compliance Training for HR Professionals

Course Outline

✓ Day 04

HR Compliance Risk Management

Module 7: Identifying and Managing HR Legal Risks

- ✓ High-risk HR processes
- ✓ Proactive risk identification
- ✓ Risk mitigation through controls

Module 8: Audits, Documentation, and Reporting

- ✓ Importance of accurate HR records
- ✓ Preparing for audits and inspections
- ✓ Managing non-compliance findings

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

Click Here To vist Course

BOOST
Consulting and Training | Reach New Heights

Legal Compliance Training for HR Professionals

Course Outline

✓ Day 05

Integrating Compliance into HR Operations

Module 9: Building a Compliance-Oriented HR Culture

- ✓ Awareness and training strategies
- ✓ Role of leadership in HR compliance
- ✓ Encouraging ethical behavior

Module 10: Sustaining HR Legal Compliance

- ✓ Continuous improvement approaches
- ✓ Coordination with legal and compliance teams
- ✓ Lessons learned and best practices

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

Click Here To vist Course

BOOST
Consulting and Training | Reach New Heights

Legal Compliance Training for HR Professionals

Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Feb. 1, 2027	Feb. 5, 2027	5 days	5950.00 $	USA , Texas
June 14, 2027	June 18, 2027	5 days	4250.00 $	UAE , Abu Dhabi
Nov. 30, 2026	Dec. 4, 2026	5 days	4250.00 $	UAE , Dubai
Oct. 4, 2027	Oct. 8, 2027	5 days	4250.00 $	UAE , Abu Dhabi

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

Click Here To vist Course

info@boostuae.com info@boostorg.com