



Consulting and Training | Reach New Heights

Course Name

Project Budgeting and Cost Management

Sector Name

Project & Contract Management

Document Type

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Project Budgeting and Cost Management

Course Introduction

Projects fail more often due to poor budget control and cost overruns than technical or scheduling issues. Many project teams prepare budgets at the start of the project, but lack the skills to actively manage, monitor, and control costs throughout the project lifecycle.

Developed by **Boost**, this course focuses on project-level budgeting and cost management during execution, bridging the gap between financial planning and day-to-day project control. The program equips participants with practical approaches to build realistic project budgets, track actual costs, manage variances, and support informed decision-making.

Boost's Project Budgeting and Cost Management - Intermediate course enables professionals to control project finances proactively, not reactively.

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Project Budgeting and Cost Management

Target Audience

- ✓ Project managers and project controls staff
- ✓ Finance professionals supporting projects
- ✓ Engineering and construction professionals
- ✓ Program and portfolio management teams
- ✓ Professionals responsible for project budgets

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Learning Objectives

- ✓ Understanding the role of budgeting in project success
- ✓ Build and structure project budgets effectively
- ✓ Monitor and control project costs during execution
- ✓ Identify and manage cost risks and overruns
- ✓ Analyze cost variances and corrective actions
- ✓ Improve financial discipline within project teams

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Project Budgeting and Cost Management

Course Outline

✓ DAY 01

Project Budgeting Fundamentals

Module 1: Understanding Project Budgets

- ✓ Purpose of project budgets
- ✓ Project budget vs. operational budget
- ✓ Common reasons for budget failure

Module 2: Components of a Project Budget

- ✓ Direct and indirect project costs
- ✓ Contingency and management reserves
- ✓ Budget structure and cost breakdown

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Course Outline

✓ Day 02

Building and Approving Project Budgets

Module 3: Budget Development Process

- ✓ Estimating approaches at project level
- ✓ Assumptions, constraints, and dependencies
- ✓ Aligning scope, schedule, and cost

Module 4: Budget Approval and Baseline Control

- ✓ Budget baselines and change discipline
- ✓ Roles in budget approval
- ✓ Preventing uncontrolled scope and cost growth

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Course Outline

✓ Day 03

Cost Monitoring and Control

Module 5: Tracking Project Costs

- ✓ Actual vs. planned cost tracking
- ✓ Cost reporting frequency
- ✓ Data accuracy and reliability

Module 6: Cost Variance Analysis

- ✓ Understanding cost deviations
- ✓ Early warning indicators
- ✓ Root causes of overruns

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✓ Day 04

Managing Cost Risks and Changes

Module 7: Cost Risk Management

- ✓ Identifying cost-related risks
- ✓ Risk responses and mitigation
- ✓ Managing uncertainty during execution

Module 8: Change Management and Cost Impact

- ✓ Evaluating cost impact of changes
- ✓ Budget revisions and approvals
- ✓ Preventing scope creep

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Course Outline

✓ Day 05

Performance, Forecasting, and Control

Module 9: Forecasting Project Cost Performance

- ✓ Cost forecasting techniques
- ✓ Estimate-at-completion thinking
- ✓ Supporting management decisions

Module 10: Strengthening Cost Control Practices

- ✓ Lessons learned from cost issues
- ✓ Improving cost discipline
- ✓ Integrating cost control into project governance

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Feb. 1, 2027	Feb. 5, 2027	5 days	5950.00 \$	USA , Texas
May 10, 2027	May 14, 2027	5 days	4250.00 \$	UAE , Abu Dhabi
Aug. 9, 2027	Aug. 13, 2027	5 days	4250.00 \$	UAE , Dubai
Nov. 16, 2026	Nov. 20, 2026	5 days	4250.00 \$	UAE , Abu Dhabi

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