



Consulting and Training | Reach New Heights

Course Name

Dispute Prevention and Settlement Techniques

Sector Name

Legal and Corporate Law

Document Type

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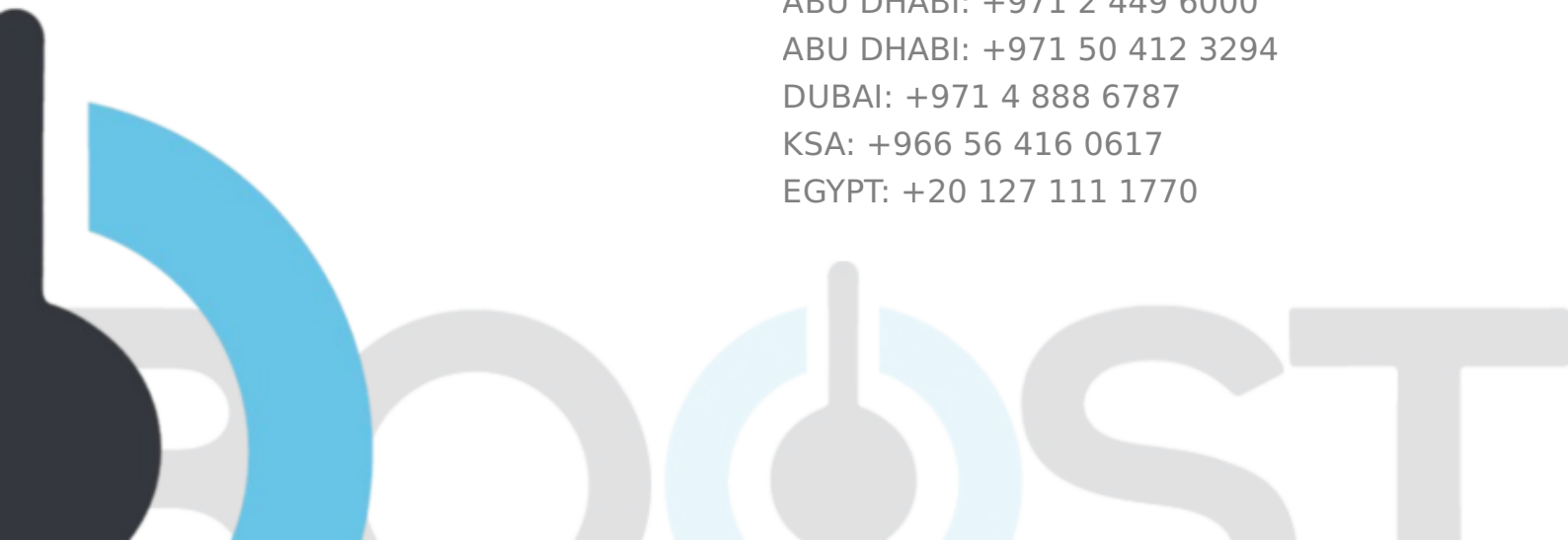
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Dispute Prevention and Settlement Techniques

Course Introduction

Disputes are an inevitable part of organizational and commercial relationships, but when managed proactively and effectively, they can be prevented from escalating into costly conflicts.

This course focuses on equipping participants with practical tools and structured approaches to identify potential disputes early, manage conflict constructively, and maintain professional relationships while protecting organizational interests.

The program combines preventive strategies with settlement techniques commonly used in corporate, contractual, and workplace environments. Participants will explore negotiation, mediation, and alternative dispute resolution methods, while strengthening their communication, problem-solving, and decision-making skills. Emphasis is placed on real-world application, risk reduction, and achieving fair and sustainable outcomes.

Dispute Prevention and Settlement Techniques

Target Audience

- ✓ Legal Professionals & Corporate Counsel
- ✓ Contract Managers & Contract Administrators
- ✓ Procurement & Supply Chain Professionals
- ✓ Human Resources Managers

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Dispute Prevention and Settlement Techniques

Learning Objectives

- Identify early warning signs and root causes of disputes.
- Apply dispute prevention strategies within contracts and workplace processes.
- Use effective communication and negotiation techniques to manage conflicts.
- Select appropriate dispute resolution and settlement methods.
- Contribute to fair, timely, and sustainable dispute outcomes.

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Dispute Prevention and Settlement Techniques

Course Outline

✓ DAY 01

Understanding Disputes and Conflict Dynamics

- ✓ Types of disputes: contractual, commercial, and workplace
- ✓ Common causes and triggers of disputes
- ✓ Conflict styles and behavioral responses
- ✓ Impact of unresolved disputes on organizations
- ✓ Early detection and risk assessment of potential disputes

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Course Outline

✓ Day 02

Dispute Prevention Strategies and Best Practices

- ✓ Preventive clauses in contracts and agreements
- ✓ Clear roles, responsibilities, and communication channels
- ✓ Documentation, record-keeping, and evidence management
- ✓ Managing expectations and stakeholder alignment
- ✓ Building a culture of proactive conflict management

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Course Outline

✓ Day 03

Negotiation Techniques for Dispute Resolution

- ✓ Principles of effective negotiation
- ✓ Interest-based vs. position-based negotiation
- ✓ Preparation, strategy, and concession planning
- ✓ Communication skills for difficult conversations
- ✓ Reaching mutually acceptable agreements

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Course Outline

✓ Day 04

Mediation and Alternative Dispute Resolution (ADR)

- ✓ Overview of ADR methods and when to use them
- ✓ Role of mediators and neutral third parties
- ✓ Mediation process and settlement frameworks
- ✓ Managing emotions and power imbalances
- ✓ Drafting and formalizing settlement agreements

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Course Outline

✓ Day 05

Settlement Management and Post-Dispute Practices

- ✓ Evaluating settlement options and risks
- ✓ Decision-making under legal and commercial constraints
- ✓ Implementing and monitoring settlement agreements
- ✓ Learning from disputes and preventing recurrence
- ✓ Strengthening organizational dispute management frameworks

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Dispute Prevention and Settlement Techniques

Confirmed Sessions

| FROM | TO | DURATION | FEES | LOCATION |
|----------------|---------------|----------|------------|-------------------|
| June 21, 2026 | June 25, 2026 | 5 days | 4250.00 \$ | KSA , Riyadh |
| Nov. 29, 2026 | Dec. 3, 2026 | 5 days | 2150.00 \$ | Virtual , Online |
| Aug. 17, 2026 | Aug. 21, 2026 | 5 days | 4950.00 \$ | Turkey , Istanbul |
| March 29, 2027 | April 2, 2027 | 5 days | 4250.00 \$ | UAE , Dubai |

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