



Consulting and Training | Reach New Heights

Course Name

Time, Priority, and Conflict Management in Project Environments

Sector Name

Project & Contract Management

Document Type

Generated by Boostlab

[Click Here To Visit Course](#)

ABU DHABI: +971 2 449 6000

ABU DHABI: +971 50 412 3294

DUBAI: +971 4 888 6787

KSA: +966 56 416 0617

EGYPT: +20 127 111 1770

Time, Priority, and Conflict Management in Project Environments

Course Introduction

This program focuses on strengthening individual effectiveness in managing time, priorities, and conflicts within project settings. It addresses the pressures of deadlines, competing tasks, and coordination challenges common in project work.

Participants will learn practical tools to manage workload, resolve execution-level conflicts, and maintain focus and productivity throughout demanding project phases.

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To Visit Course](#)



Time, Priority, and Conflict Management in Project Environments

Target Audience

- ✓ Project Managers and Assistant Project Managers
- ✓ Project Coordinators and Project Officers
- ✓ Team Leaders and Supervisors involved in projects

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To Visit Course](#)



Time, Priority, and Conflict Management in Project Environments

Learning Objectives

- Manage time and workload effectively within project constraints.
- Prioritize tasks to meet deadlines and delivery commitments.
- Identify and resolve execution-level conflicts professionally.
- Communicate priorities and constraints clearly.
- Maintain productivity under pressure and tight timelines.

ABU DHABI: +971 2 449 6000

ABU DHABI: +971 50 412 3294

DUBAI: +971 4 888 6787

KSA: +966 56 416 0617

EGYPT: +20 127 111 1770

[Click Here To Visit Course](#)



Time, Priority, and Conflict Management in Project Environments

Course Outline

✓ DAY 1

Time Management in Project Work

- ✓ Understanding time constraints in projects
- ✓ Planning daily and weekly project work
- ✓ Managing interruptions and distractions
- ✓ Aligning tasks with deadlines
- ✓ Improving personal productivity

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To visit Course](#)



Time, Priority, and Conflict Management in Project Environments

Course Outline

✓ DAY 2

Priority Management and Focus

- ✓ Identifying high-impact project tasks
- ✓ Managing competing priorities
- ✓ Handling urgent versus important work
- ✓ Avoiding overload and burnout
- ✓ Maintaining focus during peak periods

ABU DHABI: +971 2 449 6000

ABU DHABI: +971 50 412 3294

DUBAI: +971 4 888 6787

KSA: +966 56 416 0617

EGYPT: +20 127 111 1770

[Click Here To visit Course](#)



Time, Priority, and Conflict Management in Project Environments

Course Outline

✓ DAY 3

Execution-Level Conflict Identification

- ✓ Common sources of conflict in project teams
- ✓ Task, schedule, and resource-related conflicts
- ✓ Recognizing early signs of conflict
- ✓ Understanding perspectives and constraints
- ✓ Preventing conflict escalation

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To vist Course](#)



Time, Priority, and Conflict Management in Project Environments

Course Outline

✓ DAY 4

Conflict Resolution Techniques

- ✓ Communicating issues constructively
- ✓ Resolving disagreements professionally
- ✓ Negotiating task priorities and timelines
- ✓ Managing tension under pressure
- ✓ Supporting collaborative problem-solving

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To visit Course](#)



Time, Priority, and Conflict Management in Project Environments

Course Outline

✓ DAY 5

Sustaining Performance Under Pressure

- ✓ Managing stress during critical project phases
- ✓ Maintaining accuracy and quality
- ✓ Recovering from delays and setbacks
- ✓ Building resilience for ongoing project work

ABU DHABI: +971 2 449 6000

ABU DHABI: +971 50 412 3294

DUBAI: +971 4 888 6787

KSA: +966 56 416 0617

EGYPT: +20 127 111 1770

[Click Here To visit Course](#)



Time, Priority, and Conflict Management in Project Environments

Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Aug. 22, 2027	Aug. 26, 2027	5 days	4250.00 \$	KSA , Riyadh
Nov. 29, 2026	Dec. 3, 2026	5 days	2150.00 \$	Virtual , Online
March 29, 2027	April 2, 2027	5 days	4250.00 \$	UAE , Dubai

ABU DHABI: +971 2 449 6000
ABU DHABI: +971 50 412 3294
DUBAI: +971 4 888 6787
KSA: +966 56 416 0617
EGYPT: +20 127 111 1770

[Click Here To vist Course](#)

info@boostuae.com info@boostorg.com

Generated by BoostLab •

