



Consulting and Training | Reach New Heights

Course Name

Certificate in Accounting and Financial Control

Sector Name

Finance, Accounting and Banking

Document Type

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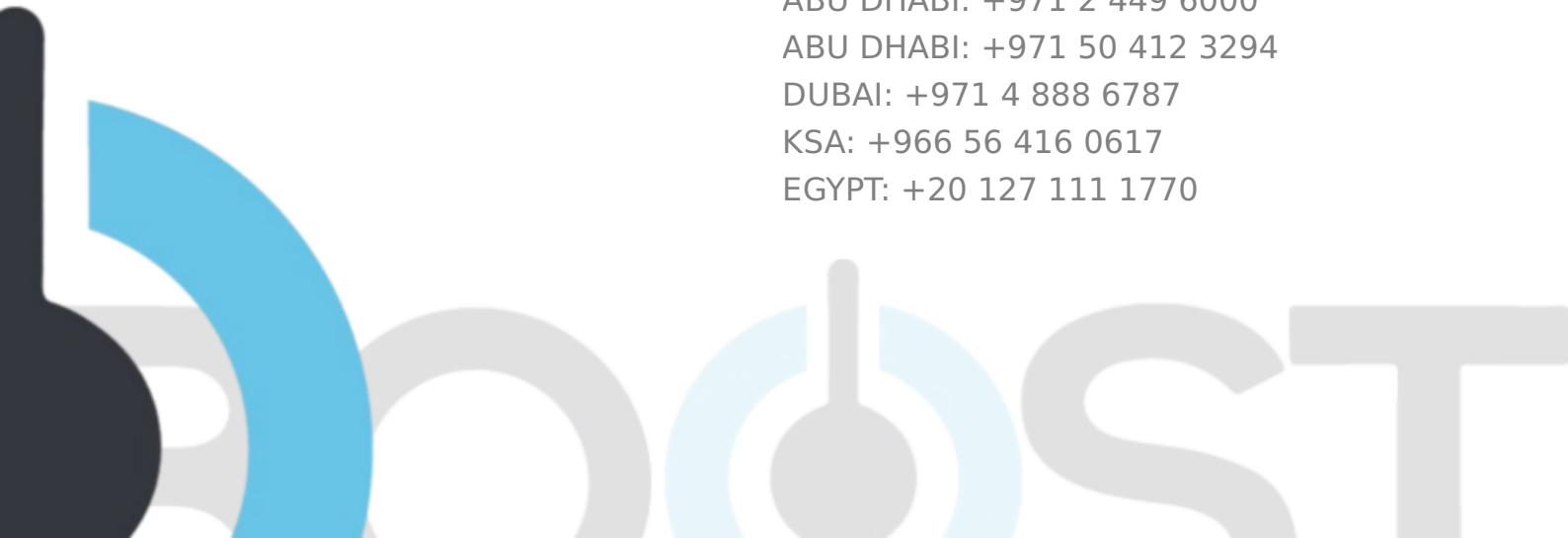
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Certificate in Accounting and Financial Control

Course Introduction

Accounting and financial control are critical for protecting organizational resources, ensuring reliable financial reporting, and maintaining strong governance and compliance. In today's environment of increased regulatory expectations and business complexity, organizations require finance professionals who can design, implement, and monitor effective control frameworks while ensuring day-to-day accounting accuracy and integrity.

Recognizing the importance of strong financial discipline, **BOOST Consulting & Training** has developed the **Certificate in Accounting and Financial Control** program to provide participants with practical knowledge and structured approaches to strengthening financial control systems across the organization. This program focuses on building reliable accounting processes supported by effective internal controls.

The course covers internal control principles, financial policies and procedures, segregation of duties, reconciliation processes, error prevention, fraud risk awareness, and compliance with reporting standards. Participants will learn how to enhance the reliability of financial information, improve control discipline, support audit readiness, and contribute to enterprise risk management.

Through structured frameworks, practical examples, and applied exercises, participants will gain the confidence and skills needed to strengthen accounting controls and support sound financial governance.

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Target Audience

- ✓ Accountants and senior accounting staff
- ✓ Financial controllers and assistant controllers
- ✓ Finance managers and supervisors
- ✓ Internal audit and compliance staff
- ✓ Accounts payable and receivable supervisors
- ✓ Risk and governance professionals in finance functions
- ✓ Professionals preparing for greater responsibility in financial control roles

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Learning Objectives

- ✓ Understand the purpose and key components of accounting and financial control systems
- ✓ Apply internal control principles to accounting processes and financial reporting activities
- ✓ Design and improve accounting policies, procedures, and control documentation
- ✓ Strengthen the accuracy and reliability of financial records through reconciliations and reviews
- ✓ Implement segregation of duties and approval workflows to minimize risk and error
- ✓ Identify control weaknesses and recommend corrective actions and improvements
- ✓ Enhance fraud awareness and apply practical fraud prevention measures
- ✓ Support audit preparation through proper documentation and evidence management
- ✓ Monitor financial controls using checklists, KPIs, and management reporting tools

Certificate in Accounting and Financial Control

Course Outline

✓ DAY 01

Fundamentals of Accounting Control and Governance

- ✓ Purpose of accounting and financial controls
- ✓ Role of financial control in governance and compliance
- ✓ Key risks in accounting and financial reporting
- ✓ Control environment and management responsibility
- ✓ Financial policies and procedures framework
- ✓ Ethical considerations and professional accountability

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Course Outline

✓ Day 02

Internal Control Frameworks and Control Design

- ✓ Overview of internal control frameworks
- ✓ Preventive vs. detective controls
- ✓ Designing controls for key accounting processes
- ✓ Segregation of duties and approval hierarchies
- ✓ Documentation of controls and process narratives
- ✓ Evaluating control effectiveness

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Course Outline

✓ Day 03

Financial Close Controls, Reconciliations, and Reporting Integrity

- ✓ Month-end and year-end closing controls
- ✓ Account reconciliation processes and best practices
- ✓ Journal entry controls and review procedures
- ✓ Managing estimates and adjustments
- ✓ Ensuring accuracy and completeness of financial reports
- ✓ Common errors and how to prevent them

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Course Outline

✓ Day 04

Risk Management, Fraud Prevention, and Compliance

- ✓ Identifying financial and operational risks
- ✓ Fraud risk factors and red flags
- ✓ Implementing fraud prevention and detection controls
- ✓ Compliance with financial regulations and standards
- ✓ Monitoring adherence to financial policies
- ✓ Handling control breaches and corrective actions

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Course Outline

✓ Day 05

Audit Readiness, Control Testing, and Continuous Improvement

- ✓ Preparing for internal and external audits
- ✓ Evidence collection and documentation standards
- ✓ Control self-assessment and testing techniques
- ✓ Addressing audit findings and remediation plans
- ✓ Using KPIs to monitor financial control performance
- ✓ Continuous improvement of financial control systems

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
May 10, 2027	May 14, 2027	5 days	4250.00 \$	UAE , Abu Dhabi

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