



Consulting and Training | Reach New Heights

Course Name

Certified Governance Professional

Sector Name

Internationally Certified Training Programs

Document Type

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Course Introduction

Strong governance is essential for building trust, protecting stakeholder interests, ensuring accountability, and supporting sustainable organizational performance. As governance expectations continue to increase across both public and private sectors, professionals involved in governance functions must understand governance frameworks, board effectiveness, ethical conduct, policy structures, and governance reporting practices.

To support these responsibilities, **BOOST Consulting & Training** has developed the Certified Governance Professional program. This course equips participants with practical knowledge and tools to establish, manage, and enhance governance systems within organizations.

The program covers key governance concepts including governance structures, board governance practices, roles and responsibilities, governance documentation such as policies and charters, compliance oversight, ethics and integrity, stakeholder accountability, and governance performance monitoring.

Participants will gain the ability to support governance committees, strengthen governance frameworks, improve governance reporting,

and promote a culture of accountability and transparency aligned with international best practices.

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Target Audience

- ✓ Governance officers and corporate secretariat professionals
- ✓ Board and committee secretaries
- ✓ Internal audit, risk, and compliance professionals
- ✓ Senior managers supporting governance processes
- ✓ Legal and regulatory compliance staff
- ✓ Public sector governance and oversight professionals
- ✓ Consultants and advisors in governance and organizational effectiveness

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Learning Objectives

- ✓ Understand governance principles, frameworks, and governance models in both public and private sector contexts
- ✓ Define roles and responsibilities of boards, committees, management, and governance functions
- ✓ Develop governance structures, charters, policies, and delegation of authority frameworks
- ✓ Strengthen board effectiveness through structured governance processes and performance practices
- ✓ Support governance compliance requirements and accountability mechanisms
- ✓ Promote ethical conduct, integrity systems, and conflict-of-interest management
- ✓ Enhance governance reporting through dashboards, governance KPIs, and meeting documentation
- ✓ Improve stakeholder communication, transparency, and governance disclosure practices
- ✓ Support governance improvement initiatives through assessments and alignment with best practices

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Course Outline

✓ DAY 01

Governance Fundamentals and Governance Frameworks

- ✓ Definition and importance of governance
- ✓ Principles of good governance (accountability, transparency, fairness, responsibility)
- ✓ Overview of governance frameworks and models
- ✓ Governance in public vs. private sector environments
- ✓ Relationship between governance, risk management, and internal control
- ✓ Governance maturity and continuous improvement

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Course Outline

✓ Day 02

Board Governance, Committees, and Governance Structures

- ✓ Roles and responsibilities of the board of directors
- ✓ Board committees (audit, risk, remuneration, etc.) and their functions
- ✓ Separation of roles between board and management
- ✓ Board composition, independence, and effectiveness
- ✓ Committee charters and meeting structures
- ✓ Supporting the board and committee processes

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Course Outline

✓ Day 03

Governance Policies, Charters, and Delegation of Authority

- ✓ Governance documentation framework
- ✓ Developing and maintaining board and committee charters
- ✓ Corporate governance policies and codes of conduct
- ✓ Delegation of authority frameworks and approval matrices
- ✓ Policy governance and document control
- ✓ Ensuring consistency between policies, procedures, and governance structure

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Course Outline

✓ Day 04

Ethics, Integrity, Compliance Oversight, and Stakeholder Accountability

- ✓ Building a culture of ethics and integrity
- ✓ Codes of ethics and conflict-of-interest management
- ✓ Whistleblowing and speak-up mechanisms
- ✓ Oversight of compliance and regulatory obligations
- ✓ Stakeholder rights and accountability mechanisms
- ✓ Transparency and disclosure expectations

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Course Outline

✓ Day 05

Governance Reporting, Performance Evaluation, and Continuous Improvement

- ✓ Governance reporting to boards and stakeholders
- ✓ Governance dashboards and performance indicators
- ✓ Board and committee performance evaluations
- ✓ Governance reviews and effectiveness assessments
- ✓ Addressing governance gaps and improvement planning
- ✓ Practical workshop: strengthening a governance framework scenario

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Aug. 23, 2027	Aug. 27, 2027	5 days	4250.00 \$	UAE , Abu Dhabi

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