



Consulting and Training | Reach New Heights

Course Name

ISO 9001 Internal Auditor

Sector Name

Quality Management & Operational Excellence

Document Type

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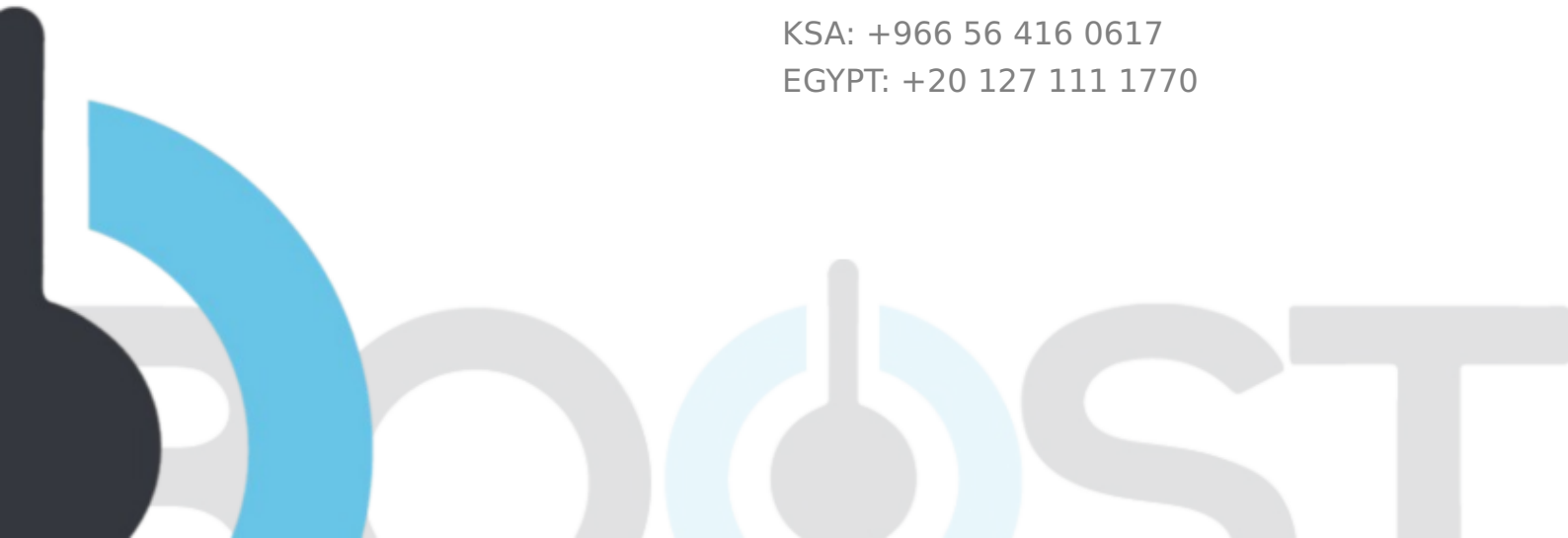
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ISO 9001 Internal Auditor

Course Introduction

Internal auditing is a critical component of maintaining and improving a quality management system (QMS) in alignment with ISO 9001:2015 standards. This comprehensive training program provides participants with the knowledge and practical skills needed to plan, conduct, report, and follow up on internal quality audits in accordance with ISO 19011 guidelines.

Participants will gain a thorough understanding of ISO 9001 requirements, audit principles, risk based thinking, and how to assess the effectiveness of process controls and continual improvement initiatives. This course is ideal for quality professionals, internal auditors, and individuals responsible for maintaining ISO 9001 compliance in their organizations.

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Target Audience

- ✓ Business Continuity Managers and Coordinators
- ✓ Internal Auditors responsible for BCMS auditing
- ✓ Risk Management Professionals
- ✓ Quality and Management System Managers
- ✓ Consultants providing business continuity services
- ✓ Senior Management and Executives
- ✓ IT Disaster Recovery Managers
- ✓ Compliance and Governance Professionals
- ✓ Security Managers
- ✓ Project Managers

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Learning Objectives

- ✓ Interpret and apply ISO 9001:2015 requirements in the context of internal audits
- ✓ Plan, conduct, and document internal audits following ISO 19011 guidelines
- ✓ Evaluate compliance and effectiveness of quality management systems
- ✓ Identify nonconformities, assess root causes, and recommend corrective actions
- ✓ Promote a culture of continual improvement and risk-based thinking

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Course Outline

✓ Day One

Introduction to ISO 9001:2015 and Quality Management Principles

- ✓ Overview of ISO and the ISO 9000 family
- ✓ Structure and purpose of ISO 9001:2015
- ✓ Key quality management principles (customer focus, leadership, process approach, etc.)
- ✓ Structure of ISO 9001: High Level Structure (Annex SL)
- ✓ Understanding the context of the organization (Clause 4)
Leadership and quality policy (Clause 5)
- ✓ Planning and risk based thinking (Clause 6)

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Course Outline

✓ Day Two

ISO 9001:2015 Requirements and Process Based Thinking

- ✓ Support functions: resources, competence, awareness, communication (Clause 7)
- ✓ Operational control and requirements for products/services (Clause 8)
- ✓ Performance evaluation: monitoring, measurement, analysis (Clause 9)
- ✓ Improvement and nonconformity handling (Clause 10)
- ✓ Introduction to process based auditing
- ✓ Linking audit criteria to business processes
- ✓ Understanding organizational risk and opportunities in context

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Course Outline

✓ Day Three

Internal Audit Principles and ISO 19011 Guidelines

- ✓ Purpose and types of audits (internal, external, certification)
- ✓ Audit principles (integrity, objectivity, confidentiality, evidence based approach)
- ✓ Overview of ISO 19011 Guidelines for auditing management systems
- ✓ The audit lifecycle: planning, execution, reporting, follow up
- ✓ Auditor roles and responsibilities
- ✓ Risk based auditing and sampling techniques
- ✓ Traits of effective auditors and communication skills in audits

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Course Outline

✓ Day Four

Audit Planning and Execution

- ✓ Preparing an audit plan and checklist
- ✓ Conducting opening meetings and setting expectations
- ✓ Gathering objective evidence through interviews and records review
- ✓ Observing processes and workplace practices
- ✓ Recording audit findings and nonconformities
- ✓ Assessing effectiveness, compliance, and control measures
- ✓ Managing conflicts and challenging audit situations

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Course Outline

✓ Day Five

Reporting, Nonconformity Management, and Improvement

- ✓ Structuring an effective audit report
- ✓ Classifying nonconformities (minor, major, opportunities for improvement)
- ✓ Writing clear and objective nonconformity statements
- ✓ Corrective action requests and root cause analysis basics
- ✓ Conducting closing meetings and communicating audit results
- ✓ Follow up audits and verifying closure of corrective actions
- ✓ Using audits as tools for driving continual improvement

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
May 24, 2027	May 28, 2027	5 days	4250.00 \$	UAE , Dubai
June 27, 2027	July 1, 2027	5 days	4250.00 \$	KSA , Riyadh
Aug. 16, 2027	Aug. 20, 2027	5 days	4250.00 \$	UAE , Abu Dhabi
Oct. 18, 2027	Oct. 22, 2027	5 days	2150.00 \$	Virtual , Online

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