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Course Name

Health, Safety & Compliance for General Services Operations

Sector Name

Health, Safety and Environment

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Health, Safety & Compliance for General Services Operations

Course Introduction

Health, safety, and compliance are fundamental pillars of effective General Services operations, ensuring that workplaces remain safe, efficient, and compliant with organizational policies and regulatory requirements. General Services teams play a vital role in managing facilities, workplace support services, contractors, transportation, housekeeping, security coordination, and other operational functions that directly influence employee well-being and business continuity. Implementing robust health, safety, and compliance practices not only minimizes operational risks but also strengthens organizational resilience, enhances service quality, and promotes a proactive safety culture.

Designed by **Boost Consulting & Training**, this comprehensive program equips participants with the knowledge, practical methodologies, and international best practices required to effectively manage health, safety, and compliance within General Services operations. Participants will learn how to identify workplace risks, implement preventive controls, ensure regulatory compliance, monitor operational performance, strengthen contractor safety management, and establish governance frameworks that support sustainable operational excellence.

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Health, Safety & Compliance for General Services Operations

Target Audience

- ✓ General Services Managers and Supervisors
- ✓ Facilities Management Professionals
- ✓ Administration Managers
- ✓ Health, Safety, and Compliance Coordinators
- ✓ Operations and Support Services Personnel
- ✓ Professionals responsible for workplace safety and operational compliance

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Learning Objectives

- ✓ Understand the principles of health, safety, and compliance within General Services operations.
- ✓ Identify and assess operational risks associated with workplace support services.
- ✓ Apply health and safety standards to daily General Services activities.
- ✓ Strengthen compliance with organizational policies and applicable regulations.
- ✓ Monitor health, safety, and compliance performance using appropriate indicators.
- ✓ Develop sustainable improvement initiatives that promote a strong safety culture and operational excellence.

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Health, Safety & Compliance for General Services Operations

Course Outline

✓ Day 01

Foundations of Health, Safety & Compliance

Health and Safety Fundamentals

- ✓ Principles of workplace health and safety
- ✓ Roles and responsibilities in General Services operations
- ✓ Building a proactive safety culture

Compliance Frameworks

- ✓ Organizational policies and regulatory requirements
- ✓ Compliance responsibilities across General Services
- ✓ Ethical practices and operational accountability

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Health, Safety & Compliance for General Services Operations

Course Outline

✓ Day 02

Planning Safe Operations

Risk Assessment and Safety Planning

- ✓ Identifying workplace hazards
- ✓ Conducting operational risk assessments
- ✓ Developing preventive control measures

Emergency Preparedness

- ✓ Emergency response planning
- ✓ Business continuity considerations
- ✓ Incident reporting and escalation procedures

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Health, Safety & Compliance for General Services Operations

Course Outline

✓ Day 03

Safe Operations and Compliance Implementation

Managing Safe General Services Operations

- ✓ Safe workplace practices for daily operations
- ✓ Contractor and visitor safety management
- ✓ Safe handling of workplace facilities and equipment

Compliance Implementation

- ✓ Monitoring compliance during operational activities
- ✓ Conducting workplace inspections
- ✓ Managing corrective actions and follow-up activities

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Health, Safety & Compliance for General Services Operations

Course Outline

✓ Day 04

Performance Measurement and Continuous Improvement

Safety Performance Management

- ✓ Developing health and safety performance indicators
- ✓ Monitoring compliance performance
- ✓ Investigating incidents and identifying root causes

Continuous Improvement

- ✓ Implementing corrective and preventive actions
- ✓ Strengthening employee awareness and engagement
- ✓ Improving operational safety performance

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Health, Safety & Compliance for General Services Operations

Course Outline

✓ Day 05

Governance, Operational Resilience & Future Trends

Health, Safety and Compliance Governance

- ✓ Governance frameworks for General Services operations
- ✓ Compliance auditing and management reviews
- ✓ Managing operational and regulatory risks

Future Trends and Strategic Roadmap

- ✓ Digital technologies in workplace safety management
- ✓ Smart compliance monitoring solutions
- ✓ Developing a long-term roadmap for health, safety, and compliance excellence in General Services operations

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Health, Safety & Compliance for General Services Operations

Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Sept. 13, 2027	Sept. 17, 2027	5 days	4250.00 $	UAE , Abu Dhabi

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