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Course Name

Building Operations & Maintenance Management

Sector Name

Maintenance & Reliability Management

Document Type

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Building Operations & Maintenance Management

Course Introduction

Efficient building operations and maintenance management are essential for ensuring that facilities remain safe, reliable, cost-effective, and capable of supporting organizational objectives. Modern buildings require a proactive management approach that integrates operational planning, preventive maintenance, asset reliability, energy efficiency, safety, and technology to maximize performance throughout the facility lifecycle. Organizations that adopt best practices in building operations and maintenance can reduce downtime, extend asset life, optimize operating costs, and provide high-quality environments for employees, customers, and stakeholders.

Designed by **Boost Consulting & Training**, this comprehensive program equips participants with the knowledge, practical methodologies, and best international practices required to effectively manage building operations and maintenance activities. Participants will learn how to plan and coordinate maintenance programs, optimize building systems, improve operational performance, manage contractors, monitor key performance indicators, and establish governance practices that support operational excellence, sustainability, and long-term asset reliability.

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Building Operations & Maintenance Management

Target Audience

- ✓ Facilities Managers and Supervisors
- ✓ Building Operations Managers
- ✓ Maintenance Managers and Engineers
- ✓ General Services Professionals
- ✓ Asset Management Professionals
- ✓ Professionals responsible for building maintenance and operational performance

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Learning Objectives

- ✓ Understand the principles and best practices of building operations and maintenance management.
- ✓ Develop effective operational and maintenance plans for building facilities.
- ✓ Apply preventive and predictive maintenance strategies to improve asset reliability.
- ✓ Optimize building systems, resources, and contractor performance.
- ✓ Measure operational performance and implement continuous improvement initiatives.
- ✓ Strengthen governance, compliance, sustainability, and risk management in building operations.

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Course Outline

✓ Day 01

Foundations of Building Operations & Maintenance

Building Operations Fundamentals

- ✓ Principles of building operations management
- ✓ Roles and responsibilities in facility operations
- ✓ Building systems and operational integration

Maintenance Management Fundamentals

- ✓ Types of maintenance strategies
- ✓ Asset lifecycle management
- ✓ Maintenance planning principles

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Course Outline

✓ Day 02

Planning Building Operations and Maintenance

Operational Planning

- ✓ Developing building operations plans
- ✓ Resource and workforce planning
- ✓ Scheduling maintenance activities

Maintenance Program Design

- ✓ Preventive and predictive maintenance planning
- ✓ Maintenance prioritization techniques
- ✓ Spare parts and maintenance resource management

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Course Outline

✓ Day 03

Managing Building Operations

Building Systems Management

- ✓ Managing HVAC, electrical, plumbing, and building services
- ✓ Coordinating daily operational activities
- ✓ Managing contractors and outsourced maintenance services

Technology in Building Operations

- ✓ Computerized Maintenance Management Systems (CMMS)
- ✓ Smart building technologies
- ✓ Digital monitoring and automation systems

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Course Outline

✓ Day 04

Performance Management and Continuous Improvement

Measuring Operational Performance

- ✓ Maintenance and operational performance indicators
- ✓ Equipment reliability and asset performance analysis
- ✓ Reporting operational performance

Continuous Improvement

- ✓ Root cause analysis for maintenance issues
- ✓ Improving maintenance efficiency and service quality
- ✓ Optimizing operational costs and resource utilization

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Course Outline

✓ Day 05

Governance, Sustainability & Future Building Management

Governance and Operational Compliance

- ✓ Governance frameworks for building operations
- ✓ Regulatory compliance, safety, and operational risk management
- ✓ Business continuity and emergency preparedness

Future Trends in Building Operations

- ✓ Artificial Intelligence and predictive maintenance
- ✓ Smart buildings and digital facility management
- ✓ Developing a long-term roadmap for building operations and maintenance excellence

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Nov. 16, 2026	Nov. 20, 2026	5 days	4250.00 \$	UAE , Abu Dhabi

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