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Course Name

Fire Safety & Workplace Emergency Management

Sector Name

Health, Safety and Environment

Document Type

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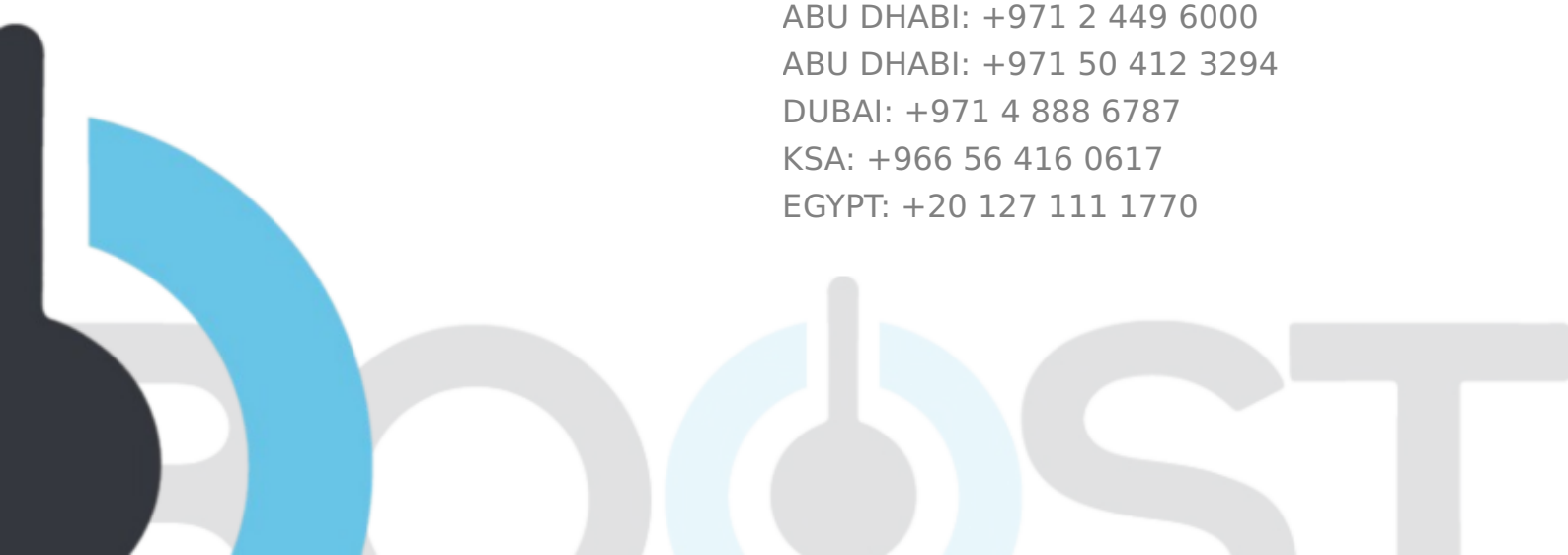
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Fire Safety & Workplace Emergency Management

Course Introduction

Fire incidents remain among the most significant workplace risks due to their potential impact on human life, business operations, facilities, and organizational assets. While advanced fire protection systems play an important role, the effectiveness of workplace fire safety ultimately depends on employees' awareness, preparedness, and ability to respond correctly during the critical first moments of an emergency. Organizations that establish strong fire safety practices and effective workplace emergency management are better equipped to prevent incidents, minimize damage, protect occupants, and ensure a safe return to normal operations.

Designed by **Boost Consulting & Training**, this comprehensive program equips participants with practical knowledge, emergency response skills, and internationally recognized best practices required to prevent workplace fires, respond effectively during fire emergencies, coordinate evacuation activities, and strengthen organizational fire safety preparedness through proactive planning and continuous improvement.

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Fire Safety & Workplace Emergency Management

Target Audience

- ✓ General Services Personnel
- ✓ Facilities and Maintenance Staff
- ✓ HSE Coordinators
- ✓ Emergency Response Team Members
- ✓ Office and Administrative Staff
- ✓ Supervisors responsible for workplace safety and emergency preparedness

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Learning Objectives

- ✓ Understand workplace fire hazards and methods of fire prevention.
- ✓ Recognize fire risks and implement effective fire safety measures.
- ✓ Respond safely and confidently during the early stages of a fire emergency.
- ✓ Support workplace evacuation and emergency coordination procedures.
- ✓ Participate effectively in fire drills and emergency preparedness activities.
- ✓ Promote a proactive fire safety culture within the workplace.

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Fire Safety & Workplace Emergency Management

Course Outline

✓ Day 01

Preventing Fire Before It Starts

Understanding Workplace Fire Risks

- ✓ The science of fire and how fires develop
- ✓ Common workplace fire hazards
- ✓ Fire risk factors in offices, facilities, and operational areas

Fire Prevention Practices

- ✓ Safe handling of electrical equipment and ignition sources
- ✓ Good housekeeping as a fire prevention tool
- ✓ Safe storage of combustible and flammable materials

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Course Outline

✓ Day 02

Detecting Fire and Taking Immediate Action

Fire Protection Systems

- ✓ Fire detection and alarm systems
- ✓ Fire suppression equipment and its purpose
- ✓ Understanding emergency warning signals

First Response to Fire

- ✓ Assessing the situation safely
- ✓ Using portable fire extinguishers correctly
- ✓ Knowing when to fight a fire and when to evacuate

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Course Outline

✓ Day 03

Managing Workplace Fire Emergencies

Emergency Coordination

- ✓ Roles during a fire emergency
- ✓ Communicating during emergency situations
- ✓ Coordinating with emergency response teams

Safe Evacuation Procedures

- ✓ Following evacuation routes
- ✓ Assisting visitors and individuals requiring support
- ✓ Assembly point management and accountability

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Course Outline

✓ Day 04

Learning from Fire Incidents

Fire Incident Management

- ✓ Reporting fire-related incidents and near misses
- ✓ Preserving information for investigations
- ✓ Identifying the causes of fire events

Strengthening Fire Preparedness

- ✓ Conducting fire drills and evacuation exercises
- ✓ Evaluating emergency performance
- ✓ Updating workplace fire procedures based on lessons learned

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Course Outline

✓ Day 05

Building a Fire-Safe Workplace

Fire Safety Leadership

- ✓ Individual accountability for fire prevention
- ✓ Encouraging safe behaviors across the workplace
- ✓ Integrating fire safety into daily operations

Future Fire Safety Practices

- ✓ Smart fire detection technologies
- ✓ Digital emergency management tools
- ✓ Developing a continuous workplace fire safety improvement plan

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Dec. 14, 2026	Dec. 18, 2026	5 days	4250.00 \$	UAE , Abu Dhabi
March 28, 2027	April 1, 2027	5 days	4250.00 \$	Qatar , Doha
May 31, 2027	June 4, 2027	5 days	4250.00 \$	UAE , Dubai
Aug. 2, 2027	Aug. 6, 2027	5 days	4950.00 \$	England , London

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