



Consulting and Training | Reach New Heights

Course Name

Conflict of Interest & Related Party Transactions

Sector Name

Legal and Corporate Law

Document Type

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Conflict of Interest & Related Party Transactions

Course Introduction

Corporate decisions become particularly sensitive when directors, executives, shareholders, or connected parties have interests that may influence, or appear to influence, objective judgment. Transactions involving related parties, personal benefits, family or business connections, overlapping roles, or indirect financial interests can create legal and governance exposure even when the underlying transaction has a legitimate commercial purpose. The challenge is therefore not simply to prohibit conflicts, but to recognize them early and manage them through an appropriate decision process.

Boost Consulting & Training offers this course to develop practical capability in identifying, assessing, and managing conflicts of interest and related party transactions. The program examines direct and indirect interests, disclosure requirements, participation restrictions, transaction assessment, approval mechanisms, documentation, and recurring conflict situations. Participants will work with realistic corporate scenarios where commercial interests and individual relationships intersect.

The main concept of this course is to protect the integrity of corporate decisions by ensuring that connected interests are

identified, disclosed, assessed, and managed before they compromise the decision process.

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Target Audience

- ✓ Corporate lawyers and legal counsel
- ✓ Company secretarial and corporate governance professionals
- ✓ Board and committee members
- ✓ Compliance and corporate affairs professionals

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Learning Objectives

- ✓ Distinguish actual, potential, and perceived conflicts of interest.
- ✓ Identify direct and indirect interests that may affect corporate decisions.
- ✓ Recognize relationships and circumstances that may create related party transactions.
- ✓ Assess the significance of a conflict before determining the appropriate response.
- ✓ Apply disclosure and participation controls conflicted decision situations.
- ✓ Evaluate related party transactions from fairness and corporate interest perspectives.
- ✓ Strengthening approval and documentation processes for sensitive transactions.
- ✓ Develop practical mechanisms for monitoring recurring and emerging conflicts.

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Conflict of Interest & Related Party Transactions

Course Outline

✓ DAY 01

Detecting Conflicts behind Corporate Decisions

Recognizing Conflicting Interests

- ✓ Distinguish actual, potential, and perceived conflicts in corporate settings.
- ✓ Identify financial, professional, relational, and indirect interests.
- ✓ Examine how overlapping roles can affect independent judgment.

Mapping Connected Interests

- ✓ Identify relationships between decision makers, shareholders, entities, and connected persons.
- ✓ Trace interests that may not be immediately visible from the proposed transaction.
- ✓ Build a Conflict of Interest Map for a complex corporate scenario.

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Course Outline

✓ DAY 02

Determining When a Relationship Becomes a Related Party Issue

Identifying Related Party Relationships

- ✓ Examine the relationships that may bring a transaction within related party considerations.
- ✓ Distinguish ordinary commercial relationships from transactions requiring additional scrutiny.
- ✓ Identify changes in relationships that may alter the status of an existing arrangement.

Assessing Transaction Sensitivity

- ✓ Evaluate the nature, value, terms, and corporate significance of the proposed transaction.
- ✓ Identify indicators suggesting that independent review or enhanced approval is necessary.
- ✓ Complete a Related Party Screening Exercise involving multiple corporate transactions.

Conflict of Interest & Related Party Transactions

Course Outline

✓ DAY 03

Managing Disclosure and Participation

Making Effective Conflict Disclosures

- ✓ Determine what information should be disclosed when an interest is identified.
- ✓ Assess when disclosure should occur during the decision process.
- ✓ Address incomplete, late, or changing disclosures.

Controlling Participation in Decisions

- ✓ Determine when an interested person should limit participation in discussion or approval.
- ✓ Preserve access to necessary information without compromising decision independence.
- ✓ Conduct a Conflicted Decision Simulation involving disclosure, participation, and approval choices.

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Course Outline

✓ DAY 04

Testing the Integrity of Related Party Transactions

Evaluating Transaction Fairness

- ✓ Examine whether transaction terms can be supported from the company's perspective.
- ✓ Compare proposed arrangements with available commercial alternatives where appropriate.
- ✓ Identify circumstances requiring additional evidence or independent assessment.

Designing the Approval Route

- ✓ Determine the appropriate level of review and authorization for sensitive transactions.
- ✓ Separate recommendations, reviews, and approval responsibilities where necessary.
- ✓ Build a Related Party Approval Path for a high-value corporate transaction.

Conflict of Interest & Related Party Transactions

Course Outline

✓ DAY 05

Strengthening Conflict Management across the Company

Monitoring Interests over Time

- ✓ Maintain visibility over interests that may change as roles and relationships evolve.
- ✓ Identify recurring situations that require periodic disclosure or reassessment.
- ✓ Connect declarations of interest with actual corporate decision processes.

Building a Reliable Conflict Control System

- ✓ Establish practical escalation and documentation requirements for sensitive matters.
- ✓ Review patterns to identify weaknesses in how conflicts are currently managed.
- ✓ Develop a Conflict and Related Party Control Framework covering identification, disclosure, assessment, approval, and monitoring.

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Dec. 27, 2026	Dec. 31, 2026	5 days	4250.00 \$	KSA , Riyadh
April 26, 2027	April 30, 2027	5 days	4250.00 \$	UAE , Abu Dhabi
Aug. 2, 2027	Aug. 6, 2027	5 days	4950.00 \$	Spain , Barcelona
Oct. 4, 2027	Oct. 8, 2027	5 days	4250.00 \$	UAE , Dubai

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