



Consulting and Training | Reach New Heights

Course Name

Business Process Redesign and Re- Engineering

Sector Name

Project & Contract Management

Document Type

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Business Process Redesign and Re-Engineering

Course Introduction

In today's dynamic business environment, staying competitive and efficient is crucial for organizations. BPR offers powerful methodologies that can revolutionize how companies operate, leading to enhanced performance, streamlined processes, and significant cost savings.

This training course will help participants dive deep into the world of BPR, equipping them with the knowledge and skills to drive successful process transformations within the organization. This course will highlight topics such as the fundamentals of BPR, the benefits of BPR through real-world case studies, the step-by-step BPR method, and how BPR can serve as a foundation for continuous improvement, ensuring the organization stays future-proof and adaptable in a rapidly evolving market. By the end of this transformative journey, participants will be well-equipped to lead BPR projects, optimize processes, and contribute to your organization's overall success through the power of Business Process Redesign and Re-engineering.

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Business Process Redesign and Re-Engineering

Target Audience

- ✓ Executive Secretaries
- ✓ Executive Personal Secretaries
- ✓ Personal Secretaries
- ✓ Executive Assistants
- ✓ Personal Assistants
- ✓ Office Managers
- ✓ Administration Managers
- ✓ Management Secretaries
- ✓ Senior Assistants

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Learning Objectives

- ✓ Identify the fundamentals of Business Process Redesign and Re-engineering (BPR) and its significance in modern organizational transformations.
- ✓ Explore the benefits and principles of BPR, and how it is applied in both private sector enterprises and government institutions.
- ✓ Gain practical insights into the step-by-step BPR method, including identifying ineffective processes and defining relevant process measures.
- ✓ Learn essential change management strategies to effectively implement BPR projects and address resistance to change.
- ✓ Use BPR as a foundation for continuous improvement, ensuring sustained organizational success through thorough process analysis and successful project outcomes.

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Course Outline

✓ 01 Day One

Introduction to Business Process Redesign and Re-engineering (BPR)

- ✓ Exploring the Benefits of Business Process Redesign and Reengineering (BPR)
- ✓ BPR Applications in the Private Sector and Government
- ✓ Understanding the Principles and Mechanisms of BPR
- ✓ Rationale for Implementing BPR
- ✓ Key Success Factors for BPR Implementation
- ✓ Evaluating Organizational Readiness for BPR
- ✓ Identifying BPR Opportunities: Processes for Selection
- ✓ Tools and Technologies to Support BPR Initiatives
- ✓ BPR and Its Relationship with Organizational Strategy

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Course Outline

✓ 02 Day Two

Applying the BPR Methodology in Practice

- ✓ Managing BPR Implementation Projects Effectively
- ✓ Developing a Comprehensive BPR Framework
- ✓ Utilizing the BPR Conceptual Model
- ✓ Key Questions to Address during BPR Initiatives

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Course Outline

✓ 03 Day Three

Step-by-Step Guide to Implementing BPR

- ✓ Conducting Business Process Reengineering Activities
- ✓ Articulating and Communicating the Change Vision
- ✓ Building an Efficient BPR Team
- ✓ Identifying and Addressing Ineffective Processes

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Course Outline

✓ 04 Day Four

Change Management in the Context of BPR

- ✓ Integrating Process Reengineering with Change Management
- ✓ Preparing for BPR-Driven Changes
- ✓ Effective Change Management Strategies
- ✓ Reinforcement Strategies for Sustaining Change
- ✓ Utilizing Change Management Models

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Course Outline

✓ 05 Day Five

BPR as the Foundation for Continuous Improvement

- ✓ Ensuring Thorough Process Analysis
- ✓ Addressing Resistance to Change
- ✓ Strategies for Ensuring Project Success
- ✓ Identifying and Overcoming Impediments to Improvement
- ✓ Building a Solid Business Case for BPR

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Oct. 5, 2026	Oct. 9, 2026	5 days	4950.00 \$	England , London
May 3, 2027	May 7, 2027	5 days	4250.00 \$	UAE , Dubai
July 19, 2027	July 23, 2027	5 days	4250.00 \$	UAE , Abu Dhabi
Jan. 31, 2027	Feb. 4, 2027	5 days	4250.00 \$	Qatar , Doha

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