



Consulting and Training | Reach New Heights

Course Name

Foundation and Practitioner

Sector Name

Management And Leadership

Sector Name

Project & Contract Management

Document Type

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Course Introduction

(Project, Programme, and Project Office) is a framework that enables businesses to set up and maintain a support structure to deliver change within their organisation.

This training course is designed to provide participants with the essential knowledge in order to prepare and pass the (Project, Programme, and Project Office) Foundation and Practitioner examinations.

This training course will help participants to analyse, distinguish, and review the success or failure of projects, with a full appreciation of differing principles and varying roles that contribute to a successful (Project, Programme, and Project Office).

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Target Audience

The P3O® Foundation and Practitioner training course is designed for project, program, and portfolio professionals seeking to enhance their knowledge and proficiency in implementing effective governance structures to support successful project management practices.

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Learning Objectives

- ✓ Have a comprehensive understanding of how portfolios, programmes and projects relate and the value of a (Project, Programme, and Project Office) to the organisation
- ✓ Recognise different models for support provision, and the factors that influence their design
- ✓ Identify the roles involved within a (Project, Programme, and Project Office)
- ✓ Understand and apply the main (Project, Programme, and Project Office) principles
- ✓ Utilize the tools and techniques that support the consistent delivery of functions and services
- ✓ Develop the business case required to obtain senior management approval for the (Project, Programme, and Project Office)
- ✓ Develop a P3O model, suitable for the needs of the organization, its size and portfolio, programme and project management maturity
- ✓ Effectively plan the implementation of a (Project, Programme, and Project Office)
- ✓ Select the most appropriate tools and techniques to run the (Project, Programme, and Project Office) and advise those who shape the portfolio of programmes and projects.

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Course Outline

✓ 01 Day One

Essential (Project, Programme, and Project Office) operations, concepts, and application to your business

- ✓ Individual, collaborative, and integrated working methods
- ✓ Benefits of project management

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Course Outline

✓ 02 Day Two

Risk analysis and foreseeing issues

- ✓ Support structures development
- ✓ Encouraging and using evidence-based decision-making
- ✓ Quality assurance

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Course Outline

✓ 03 Day Three

Roles of responsibility and clear delegation of tasks

- ✓ Supporting provision
- ✓ Improving the financial aspects of projects
- ✓ Creating a skilled workforce
- ✓ Optimising resources

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Course Outline

✓ **04 Day Four**

Predict efficiency by creating capability models

- ✓ Promote business transparency
- ✓ Enable regular practice and reliable project management
- ✓ Support structures development
- ✓ Quality assurance

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Course Outline

✓ 05 Day Five

Supporting Provision

- ✓ Business case
- ✓ Model customisation
- ✓ P3MS summary
- ✓ Functions and services
- ✓ Exam Preparation

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
May 10, 2027	May 14, 2027	5 days	4250.00 \$	UAE , Dubai
Jan. 24, 2027	Jan. 28, 2027	5 days	4250.00 \$	KSA , Riyadh
Oct. 4, 2027	Oct. 8, 2027	5 days	4250.00 \$	UAE , Dubai
Nov. 16, 2026	Nov. 20, 2026	5 days	4950.00 \$	Singapore , Singapore

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