



Consulting and Training | Reach New Heights

Course Name

Key Managerial Skills for New Managers & Superiors

Sector Name

Management And Leadership

Document Type

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Key Managerial Skills for New Managers & Superiors

Course Introduction

“Leader Turn” is your gate for a safe transition phase from an individual contributor to a brilliant 1st time Manager; by providing training and skills needed to make a smooth transition.

Gaining these essential skills and the right tools will be acquired through an enjoyable learning journey, depending on the 3 main pillars:

- ✓ Unleash your leadership potential
- ✓ The Leader within you
- ✓ People management

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Key Managerial Skills for New Managers & Superiors

Target Audience

- ✓ Newly Promoted Managers.
- ✓ Team Leaders.
- ✓ Aspiring Managers.
- ✓ First-Time Supervisors.
- ✓ Mid-Level Managers.
- ✓ Project Managers.
- ✓ Small Business Owners.
- ✓ Department Heads.

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Learning Objectives

- ✓ Differentiate between leadership and management
- ✓ Distinguish management's different levels and roles
- ✓ Discover their own leadership style and level
- ✓ Explore briefly the basic skills any new or potential leader needs
- ✓ Recognize the ACCEL Model components
- ✓ Associate the team formation steps and the different roles within the team.
- ✓ Illustrate the situational Leadership Model
- ✓ Discuss some important pillars of leading and managing people
- ✓ Plan the next steps for being a better leader

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Course Outline

✓ **01 Day One**

Introduction

- ✓ What's leadership and what's not
- ✓ The 1st time managers Challenges
- ✓ Leader Vs Manager
- ✓ Management levels & Roles
- ✓ Strategic holistic view

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Course Outline

✓ **02 Day Two**

Unleash your leadership potential

- ✓ know what your Leadership style is
- ✓ **5 levels** of leadership - John C Maxwell

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Course Outline

✓ 03 Day Three

The Leader within you:

- ✓ Performance Control
- ✓ Key Performance Indicators (KPIs)
- ✓ Setting Realistic, Challenging targets
- ✓ Action planning & Corrective actions

Leader's essential skills

- ✓ Time management & organizing
- ✓ Conflict management
- ✓ Solving problems creatively

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✓ 04 Day Four

Why use the ACCEL Model, not any other model?

- ✓ Accountability
- ✓ Collaboration
- ✓ Communication
- ✓ Engagement
- ✓ Listening and Assessing

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Course Outline

✓ **05 Day Five**

People Management

- ✓ Team Structure
- ✓ Tuckman model
- ✓ Belbin's Team 9 roles
- ✓ Situational leadership model
- ✓ A Take-Home Action Plan
- ✓ I will stop...
- ✓ I will continue ...
- ✓ I will start...

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
July 13, 2026	July 17, 2026	5 days	4250.00 \$	UAE , Abu Dhabi
June 22, 2026	June 26, 2026	5 days	4950.00 \$	Austria , Vienna
Feb. 1, 2027	Feb. 5, 2027	5 days	4250.00 \$	UAE , Abu Dhabi
Dec. 7, 2026	Dec. 11, 2026	5 days	4250.00 \$	UAE , Dubai

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