



Consulting and Training | Reach New Heights

Course Name

Management Skills for Middle Managers

Sector Name

Management And Leadership

Document Type

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Management Skills for Middle Managers

Course Introduction

Management Skills for Middle Managers Course

Empowering Second-Tier Leaders to Drive Organizational Excellence with Boost

Middle managers are the "backbone" of any successful organization. They are the vital link that transforms the high-level vision of senior management into tangible results on the ground. As the 2026 business environment becomes defined by speed and digital transformation, being a technical expert is no longer enough. To ensure sustainable growth, leaders must master professional Management Skills for Middle Managers.

At Boost Vocational Training, we offer an intensive program designed to redefine middle management, shifting the focus from mere "supervision" to "influential leadership."

The Importance of the Management Skills for Middle Managers Course from Boost

This training program targets critical success factors for

modern enterprises, focusing on:

- ✓ Closing the Execution Gap: Learn how to translate grand strategic goals into clear, actionable operational plans for teams.Boosting
- ✓ Productivity in 2026: Equipping managers with the tools to lead hybrid teams and leverage cutting-edge technology.Agile Change
- ✓ Management: Empowering leaders to guide their teams through corporate transformations without compromising morale or output quality.
- ✓ Enhancing Vertical and Horizontal Communication: Mastering the art of reporting to senior leadership while directing employees with clarity and confidence.

Why Choose Boost Vocational Training?

We don't just deliver theoretical content; we create a comprehensive development campaign for organizations under the slogan "Boost Your Business":

- ✓ Real-World Simulation Methodology: We use case studies from global corporations to simulate and solve administrative crises, led by top-tier international lecturers.
- ✓ Focus on Return on Investment (\$ROI\$): We teach managers how to manage human and material resources to minimize waste and maximize profitability.
- ✓ Leadership through Emotional Intelligence: We emphasize communication, conflict resolution, and employee motivation to reduce turnover rates.
- ✓ Field-Proven Experts: The course is delivered by elite management consultants who have led vital sectors in both regional and

international markets.

Benefits for Your Organization: Boost Your Corporate Potential

Gain professional benefits for the entire team and acquire years of experience in just a few days:

- ✓ **Boost Your Team Synergy:** Create harmony between different departments to reduce organizational conflict.
- ✓ **Boost Your Execution Power:** Ensure projects are delivered on time and meet the highest quality standards.
- ✓ **Boost Your Leadership Pipeline:** Prepare a second tier of leaders ready to step into senior executive roles (\$C-Level\$) in the future.

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Target Audience

- ✓ Mid-level Managers
- ✓ Team Leaders
- ✓ Department Heads
- ✓ Supervisors
- ✓ Senior Managers
- ✓ High-Potential Employees
- ✓ Project Managers
- ✓ Human Resources Managers
- ✓ Entrepreneurs
- ✓ Executives

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Learning Objectives

- ✓ Gain a comprehensive understanding of the core skills of highly effective leaders as well as managers.
- ✓ Implement strategic plans and motivate and reward excellence
- ✓ Understanding what drives individual behaviour and the culture of your organisation
- ✓ Exploring team dynamics, situational leadership, and how to get your staff to play to their strengths
- ✓ Design a framework for managing change and your career development

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Management Skills for Middle Managers

Course Outline

✓ **01 Day One**

Moving from Management to Leadership

- ✓ The Difference between Management and Leadership
- ✓ Appreciating the Five Essential Leadership Approaches
- ✓ Displaying Transformational Leadership Behaviours
- ✓ 21st Century Leadership Requirements
- ✓ Leadership and Emotional Intelligence (EI)
- ✓ Leadership and Organisational Political Skills

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Course Outline

✓ 02 Day Two

Understanding Yourself, Others & Organisational Cultures

- ✓ Determining Your Own and Others' Personality Preferences
- ✓ Using Personality Insights to Powerfully Influence Others
- ✓ The Origin of Our Personal Attitudes and Resulting Behaviour
- ✓ Understanding the Nature and Types of Organisational Culture
- ✓ Signs of a Healthy Organisational Culture
- ✓ Maintaining a Supportive Organisational Culture

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Course Outline

✓ **03 Day Three**

Developing and Leading Your Team

- ✓ Understanding Team Roles and Playing to Your Staff's Strengths
- ✓ Team Formation Stages and Team Dynamics
- ✓ Displaying the Relevant Team Leadership Style For Your Staff
- ✓ Motivation Techniques for Greater Commitment and Performance
- ✓ Knowledge Workers and the Psychological Contract
- ✓ Providing Effective Feedback and Criticism

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Course Outline

✓ **04 Day Four**

Managing and Motivating Your Staff

- ✓ Delegating Effectively
- ✓ Setting Goals, SMART Objectives, and Personal Outcomes
- ✓ Running Performance Appraisals that Really Work
- ✓ Coaching, Mentoring, and On-the-Job Training
- ✓ Praising Effectively by Acknowledging and Celebrating Achievements
- ✓ Managing Upwards and Saying 'No' Skillfully

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Course Outline

✓ 05 Day Five

Managing Change and Yourself Successfully

- ✓ Understanding the Impact of Change On Your Staff
- ✓ The Traditional Management of Change in Organisations
- ✓ Managing Change More Effectively Using Insights From Neuroscience
- ✓ Proactively Managing Your Career
- ✓ Displaying Executive Presence, Gravitas, and Confidence
- ✓ Developing and Implementing a Personal Action Plan

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
June 28, 2027	July 2, 2027	5 days	5950.00 \$	USA , Los Angeles
April 4, 2027	April 8, 2027	5 days	4250.00 \$	KSA , Jeddah
July 19, 2027	July 23, 2027	5 days	4250.00 \$	UAE , Abu Dhabi
Dec. 7, 2026	Dec. 11, 2026	5 days	4250.00 \$	UAE , Dubai

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