



Consulting and Training | Reach New Heights

Course Name

Advanced Course in Preparing Inspection Forms Date

Sector Name

Quality Management & Operational Excellence

Document Type

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Course Introduction

Inspection forms are a critical tool for ensuring quality and compliance across industries.

This **5-day** advanced course, offered by **BOOST**, focuses on designing, implementing, and optimizing inspection forms to meet organizational and regulatory requirements.

Participants will learn how to create effective inspection forms, use data to improve inspection processes, and ensure compliance with industry standards. Through a combination of theoretical insights and practical applications, this course prepares professionals to lead inspection initiatives that deliver accurate and actionable results.

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Target Audience

- ✓ Quality control managers and directors
- ✓ Inspection and compliance professionals
- ✓ Engineers and operations managers
- ✓ Professionals involved in quality assurance and regulatory compliance

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Learning Objectives

- ✓ Understand the principles of designing effective inspection forms.
- ✓ Learn to align inspection forms with organizational and regulatory requirements.
- ✓ Develop skills to use data to improve inspection processes.
- ✓ Gain insights into ensuring compliance with industry standards.
- ✓ Explore tools and methodologies for creating and optimizing inspection forms.
- ✓ Create a roadmap for implementing advanced inspection form strategies.

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Course Outline

✓ DAY 1

Introduction to Inspection Forms and Their Importance

- ✓ Welcome and introduction by **BOOST**
- ✓ The role of inspection forms in quality control and compliance
- ✓ Key concepts: Inspection processes, forms, and regulatory requirements
- ✓ Aligning inspection forms with organizational goals
- ✓ Benefits of effective inspection form design

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Course Outline

✓ DAY 2

Designing Effective Inspection Forms

- ✓ Principles of designing effective inspection forms
- ✓ Key components: Fields, checklists, and performance metrics
- ✓ Tools for creating and implementing inspection forms
- ✓ Ensuring compliance with industry standards and regulations
- ✓ Building a scalable and adaptable inspection framework

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Course Outline

✓ DAY 3

Using Data to Improve Inspection Processes

- ✓ The role of data in enhancing inspection processes
- ✓ Identifying and tracking key inspection metrics (KPIs)
- ✓ Using data analytics to improve inspection accuracy and efficiency
- ✓ Tools for data collection, analysis, and visualization
- ✓ Communicating inspection results to stakeholders

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Course Outline

✓ DAY 4

Ensuring Compliance with Industry Standards

- ✓ Strategies for ensuring compliance with industry standards
- ✓ Root cause analysis and problem-solving techniques
- ✓ Leveraging technology to enhance inspection processes
- ✓ Building a culture of compliance within inspection teams
- ✓ Overcoming challenges in inspection form design and implementation

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Course Outline

✓ DAY 5

Implementing and Sustaining Advanced Inspection Form Strategies

- ✓ How to successfully implement advanced inspection form strategies
- ✓ Monitoring progress and making data-driven adjustments
- ✓ Ensuring long-term sustainability of inspection initiatives
- ✓ Creating a roadmap for strategic inspection form management

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Confirmed Sessions

FROM	TO	DURATION	FEES	LOCATION
Dec. 14, 2026	Dec. 18, 2026	5 days	4250.00 \$	UAE , Dubai
April 4, 2027	April 8, 2027	5 days	4250.00 \$	KSA , Jeddah
June 14, 2027	June 18, 2027	5 days	4250.00 \$	UAE , Dubai
Sept. 7, 2026	Sept. 11, 2026	5 days	4950.00 \$	Norway , Oslo

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